



*Navigating the  
Clinical Home Screen*

MEDITECH  
E X P A N S E

This course will guide you through an introduction of the basic navigation of the Clinical Home Screen in the Ambulatory setting.

*Subtle on screen elements of the LIVE system may vary from what is shown within this course; however, the functionality is as shown.*

Clinical Home Screen - MEDITEC x +

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:24p

Time	Patient Name	Reason for Visit	Date of Birth	Age	Physician	Status	Document Status
9:00	T-TEST, SARA	hypertensive episodes	09/01/1990	28 F	Sheehan, Tracy	Arrived	ISigned
10:00	T-TEST, PAPPY	Femoral artery aneurysm repair	06/06/1934	84 M	Alexander Szymanski, M.D.	Departed	Pending
10:45	T-TEST, BRAD	injection	11/12/1966	52 M	Sheehan, Tracy	Waiting	Draft
11:00	T-Test, Porky Pig	Stress Echo	01/01/1981	38 M	Alexander Szymanski, M.D.	Exam	Pending
13:00	T-Test, PG Fully Loaded	A Fib	08/23/1965	53 F	Alexander Szymanski, M.D.	Booked	
14:15	T-TEST, QPROVIDER	Symptomatic Bradycardia	06/06/1966	52 M	Alexander Szymanski, M.D.	Booked	
15:00	T-TEST, PRACTICE25	St Jude PM Check	12/25/1955	63 M	Alexander Szymanski, M.D.	Booked	

click on the Special Indicator

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

After logging into Expanse, you will be presented with the Clinical Home Screen. You will notice the Schedule for the day in the main window. Each row contains the appointment time, any special indicators, the patient's name and reason for visit, their date of birth and age as well as the attending physician. If the patient has arrived a Status will appear, and if any document has been started the document status will show here and can be launched by clicking on the name as well. Click on the special indicator for 'T-test, Porky Pig'.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrnity.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:25p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat

10 11 12 13 14 15 16 Today More

Sheehan, Tracy Time\*

Time	Patient Name	DOB	Sex	Status	Notes
9:00	T-TEST, SARA hypertensive episodes	09/01/1990	28 F	Arrived	ISigned
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/1934	84 M	Departed	Pending
10:45	T-TEST, BRAD injection	11/12/1966	52 M	Waiting	Draft
11:00	T-Test, Porky Pig Stress Echo	01/01/1981	38 M	Exam	Pending
	T-Test, PG Fully Loaded A Fib	08/23/1965	53 F	Booked	Signed
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966	52 M	Booked	
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955	63 M	Booked	

Infection Control Precautions  
Child Welfare

click on the 'Special Indicator'

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

Connect  
PDMP  
Mount Nittany Email

Special Indicators can alert you to a variety of important information about your patient and is easily viewed in this way. When you have completed your review, you can click on the 'Special Indicator' again to close.

The screenshot shows a web browser window with the URL <https://webacute.mountrnity.org/cectest/s0001100812243741/>. The user is logged in as Tracy Sheehan, MD. The interface includes a navigation bar with 'Return To', 'Home', and 'Workload' buttons, and a 'Find Patient' search bar. The main content area is divided into three sections: 'Schedule', 'Workload', and 'Quick Links'.

**Schedule Section:** Displays a weekly calendar for February 2019. The current date is Tuesday, February 12, 2019, at 1:25 PM. A red box highlights a calendar icon to the right of the week view. A green callout box with the text "click on the calendar icon" points to this icon. Below the calendar is a table of appointments for Tracy Sheehan, MD.

Time	Patient Name	Procedure	DOB	Age	Status	Physician
9:00	T-TEST, SARA	hypertensive episodes	09/01/1990	28 F	Arrived	Sheehan, Tracy
10:00	T-TEST, PAPPY	Femoral artery aneurysm repair	06/06/1934	84 M	Departed	Alexander Szymanski, M.D.
10:45	T-TEST, BRAD	injection	11/12/1966	52 M	Waiting	Sheehan, Tracy
11:00	T-Test, Porky Pig	Stress Echo	01/01/1981	38 M	Exam	Alexander Szymanski, M.D.
13:00	T-TEST, GARRETT	CHF Follow up	09/16/1954	64 M	Arrived	Sheehan, Tracy
13:30	T-Test, PG Fully Loaded	A Fib	08/23/1965	53 F	Booked	Alexander Szymanski, M.D.
14:15	T-TEST, QPROVIDER	Symptomatic Bradycardia	06/06/1966	52 M	Booked	Alexander Szymanski, M.D.
15:00	T-TEST, PRACTICE25	St Jude PM Check	12/25/1955	63 M	Booked	Alexander Szymanski, M.D.

**Workload Section:** Titled 'Recently Accessed', it lists patient names, visit dates, and 'Close Chart' buttons. The list includes: T-Test, A001; T-TEST, PRACTICE19 (02/08/19); T-TEST, BRAD (02/12/19); T-TEST, SARA (02/12/19); T-TEST, RACHEL; T-TEST, CLASSROOM21; T-TEST, TY; and T-Test, PG Fully Loaded (02/08/19).

**Quick Links Section:** Contains links for 'Connect', 'PDMP', and 'Mount Nittany Email'.

If you wish to view a different day, you can do so by clicking on the calendar that displays the week above the practice name or by clicking on the Calendar icon to the right of the week. Click on the 'Calendar' icon.

Clinical Home Screen - MEDITEC x +

https://webacute.mounnittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:25p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat Today More

Sheehan, Tracy

Time	Appointment	Date	Time	Day	Status
9:00	T-TEST, SARA hypertensive episodes	09/01/19	28	F	ISigned
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/19	84	M	Pending
10:45	T-TEST, BRAD injection	11/12/19	52	M	Draft
11:00	T-Test, Porky Pig Stress Echo	01/01/19	38	M	Pending
13:00	T-TEST, GARRETT CHF Follow up	09/16/19	64	M	Signed
13:30	T-Test, PG Fully Loaded A Fib	08/23/19	53	F	Booked
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966	52	M	Booked
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955	63	M	Booked

February 2019 calendar overlay with a callout: click on 'Feb 25th'

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

Click on 'February 25th'.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrnity.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:26p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat Today More

Sheehan, Tracy Time\*

Time	Test	DOB	Status	Physician
8:30	T-TEST, WALKER Heart Palpitations	05/05/1989 29 M	Booked	Alexander Szymanski, M.D.
9:15	T-TEST, Yeberbetsky bradycardia	07/05/1989 29 F	Booked	Alexander Szymanski, M.D.
10:00	T-TEST, ROBIN J Monitor Check	05/21/1991 27 F	Booked	Alexander Szymanski, M.D.
10:45	T-Test, Vivian unexplained syncope	03/03/1965 53 F	Booked	Alexander Szymanski, M.D.
12:00	T-Test, Olaf recent acute MI	01/01/1996 23 M	Booked	Alexander Szymanski, M.D.
13:00	T-TEST, ZUMA Blood pressure management	12/22/1976 42 F	Booked	Alexander Szymanski, M.D.

click the 'Today' button

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

This pulls up the schedule for the 25th. To return to today's schedule, click the 'Today' button.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrnity.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:29p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat

10 11 12 13 14 15 16 Today More

Sheehan, Tracy Time\*

Time	Patient Name	DOB	Age	Status	Physician	Notes
9:00	T-TEST, SARA	09/01/1990	28 F	Arrived	Sheehan, Tracy	hypertensive episodes
10:00	T-TEST, PAPPY	06/06/1934	84 M	Departed	Alexander Szymanski, M.D.	Femoral artery aneurysm repair
10:45	T-TEST, BRAD	11/12/1966	52 M	Waiting	Sheehan, Tracy	injection
11:00	T-Test, Porky Pig	01/01/1981	38 M	Exam	Alexander Szymanski, M.D.	Stress Echo
13:00	T-TEST, GARRETT	09/16/1954	64 M	Arrived	Sheehan, Tracy	CHF Follow up
13:30	T-Test, PG Fully Loaded	08/23/1965	53 F	Booked	Alexander Szymanski, M.D.	A Fib
14:15	T-TEST, QPROVIDER	06/06/1966	52 M	Booked	Alexander Szymanski, M.D.	Symptomatic Bradycardia
15:00	T-TEST, PRACTICE25	12/25/1955	63 M	Booked	Alexander Szymanski, M.D.	St Jude PM Check

click the 'Time' button

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

Now you are back to viewing the schedule for today. If you wish to sort your Clinical Home Screen differently, click the 'Time' button.



Tracy Sheehan, MD

Schedule Tue February 12, 2019 1:29p

Time	Patient	Age	Status	Physician	Notes
9:00	T-TEST, SARA	28 F	Arrived	Sheehan, Tracy	hypertensive episodes
10:00	T-TEST, PAPPY	84 M	Departed	Alexander Szymanski, M.D.	Femoral artery aneurysm repair
10:45	T-TEST, BRAD	52 M	Waiting	Sheehan, Tracy	injection
11:00	T-Test, Porky Pig	38 M	Exam	Alexander Szymanski, M.D.	Stress Echo
13:00	T-TEST, GARRETT	64 M	Arrived	Sheehan, Tracy	CHF Follow up
13:30	T-Test, PG Fully Loaded	53 F	Booked	Alexander Szymanski, M.D.	A Fib
14:15	T-TEST, QPROVIDER	52 M	Booked	Alexander Szymanski, M.D.	Symptomatic Bradycardia
15:00	T-TEST, PRACTICE25	63 M	Booked	Alexander Szymanski, M.D.	St Jude PM Check

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- [Connect](#)
- [PDMP](#)
- [Mount Nittany Email](#)

A drop down appears with the different ways the Home Screen can be sorted; you can have two of these selected at once. The priority in which they are sorted by is denoted by the superscript numbering following the sorting method. This Home Screen is sorted by Time first, Patient Name second. Click on 'Time'.



Clinical Home Screen - MEDITEC x +

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:29p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat Today More

Sheehan, Tracy Time\*

Time	Patient Name	DOB	Age	Status	Provider	Priority
9:00	T-TEST, SARA	09/01/1990	28 F	Arrived	Sheehan, Tracy	ISigned
	hypertensive episodes					
10:00	T-TEST, PAPPY	06/06/1934	84 M	Departed	Alexander Szymanski, M.D.	Pending
	Femoral artery aneurysm repair					
10:45	T-TEST, BRAD	11/12/1966	52 M	Waiting	Sheehan, Tracy	Draft
	injection					
11:00	T-Test, Porky Pig	01/01/1981	38 M	Exam	Alexander Szymanski, M.D.	Pending
	Stress Echo					
13:00	T-TEST, GARRETT	09/16/1954	64 M	Arrived	Sheehan, Tracy	Signed
	CHF Follow up					
13:30	T-Test, PG Fully Loaded	08/23/1965	53 F	Booked	Alexander Szymanski, M.D.	
	A Fib					
14:15	T-TEST, QPROVIDER	06/06/1966	52 M	Booked	Alexander Szymanski, M.D.	
	Symptomatic Bradycardia					
15:00	T-TEST, PRACTICE25	12/25/1955	63 M	Booked	Alexander Szymanski, M.D.	
	St Jude PM Check					

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

click on 'Patient Name'

Notice that when you de-selected Time, the Patient Name becomes the highest priority sort item. To choose a different item as the highest priority, you must first de-select the Patient Name. Click on 'Patient Name'.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrnity.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:29p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat

10 11 12 13 14 15 16 Today More

Sheehan, Tracy Time\*

Time	Patient Name	DOB	Sex	Status	Provider	Appt Type	Notes
9:00	T-TEST, SARA	09/01/1990	F	Arrived	Sheehan, Tracy		hypertensive episodes
10:00	T-TEST, PAPPY	06/06/1934	M	Departed	Alexander Szymanski, M.D.		Femoral artery aneurysm repair
10:45	T-TEST, BRAD	11/12/1966	M	Waiting	Sheehan, Tracy		injection
11:00	T-Test, Porky Pig	01/01/1981	M	Exam	Alexander Szymanski, M.D.		Stress Echo
13:00	T-TEST, GARRETT	09/16/1954	M	Arrived	Sheehan, Tracy		CHF Follow up
13:30	T-Test, PG Fully Loaded	08/23/1965	F	Booked	Alexander Szymanski, M.D.		A Fib
14:15	T-TEST, QPROVIDER	06/06/1966	M	Booked	Alexander Szymanski, M.D.		Symptomatic Bradycardia
15:00	T-TEST, PRACTICE25	12/25/1955	M	Booked	Alexander Szymanski, M.D.		St Jude PM Check

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

click on 'Provider'

Select 'Provider'.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:29p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat Today More

Sheehan, Tracy Time\*

Time	Patient Name	DOB	Age	Status	Physician	Notes
9:00	T-TEST, SARA	09/01/1990	28 F	Arrived	Sheehan, Tracy	hypertensive episodes
10:00	T-TEST, PAPPY	06/06/1934	84 M	Departed	Alexander Szymanski, M.D.	Femoral artery aneurysm repair
10:45	T-TEST, BRAD	11/12/1966	52 M	Waiting	Sheehan, Tracy	injection
11:00	T-Test, Porky Pig	01/01/1981	38 M	Exam	Alexander Szymanski, M.D.	Stress Echo
13:00	T-TEST, GARRETT	09/16/1954	64 M	Arrived	Sheehan, Tracy	CHF Follow up
13:30	T-Test, PG Fully Loaded	08/23/1965	53 F	Booked	Alexander Szymanski, M.D.	A Fib
14:15	T-TEST, QPROVIDER	06/06/1966	52 M	Booked	Alexander Szymanski, M.D.	Symptomatic Bradycardia
15:00	T-TEST, PRACTICE25	12/25/1955	63 M	Booked	Alexander Szymanski, M.D.	St Jude PM Check

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

Select 'Time'.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:29p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat Today More

Sheehan, Tracy Time\*

Time	Patient Name	DOB	Age	Status	Provider	Notes
9:00	T-TEST, SARA	09/01/1990	28 F	Arrived	Sheehan, Tracy	hypertensive episodes
10:00	T-TEST, PAPPY	06/06/1934	84 M	Departed	Alexander Szymanski, M.D.	Femoral artery aneurysm repair
10:45	T-TEST, BRAD	11/12/1966	52 M	Waiting	Sheehan, Tracy	injection
11:00	T-Test, Porky Pig	01/01/1981	38 M	Exam	Alexander Szymanski, M.D.	Stress Echo
13:00	T-TEST, GARRETT	09/16/1954	64 M	Arrived	Sheehan, Tracy	CHF Follow up
13:30	T-Test, PG Fully Loaded	08/23/1965	53 F	Booked	Alexander Szymanski, M.D.	A Fib
14:15	T-TEST, QPROVIDER	06/06/1966	52 M	Booked	Alexander Szymanski, M.D.	Symptomatic Bradycardia
15:00	T-TEST, PRACTICE25	12/25/1955	63 M	Booked	Alexander Szymanski, M.D.	St Jude PM Check

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

To collapse this menu, click the 'Time' button again.

The screenshot displays the Clinical Home Screen for Tracy Sheehan, MD. The main area shows a calendar for February 12, 2019, with a list of appointments. A callout box highlights a double silhouette icon in the calendar, stating: "a double silhouette means you are covering for someone or some place". Another callout box points to a button labeled "click the 'Coverage' button". The 'Workload' panel on the right lists recently accessed patients, including T-Test, A001, T-TEST, PRACTICE19, T-TEST, BRAD, T-TEST, SARA, T-TEST, RACHEL, T-TEST, CLASSROOM21, T-TEST, TY, and T-Test, PG Fully Loaded. The 'Quick Links' panel includes links for Connect, PDMP, and Mount Nittany Email.

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

You can see the Clinical Home Screen has re-sorted itself based on these changes. Now, we'll review Coverage.

You can quickly see if you are covering for another provider, group, or location by looking at the button to the left of the calendar.

A single silhouette indicates that you are not covering for anyone.

A double silhouette, as shown here, means you are covering for someone or some place.

Click the 'Coverage' button.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:31p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat

10 11 12 13 14 15 16 Today More

Sheehan, Tracy Provider\*

Time	Event	Patient	DOB	Age	Status	Signature
09:00	T-TEST, SARA Hypertensive episodes	SARA	09/01/1990	28 F	Arrived	ISigned
10:45	T-TEST, BRAD injection	BRAD	11/12/1966	52 M	Waiting	Draft
13:00	T-TEST, PAPPY Femoral artery aneurysm repair	PAPPY	06/06/1934	84 M	Departed	Pending
11:00	T-Test, Porky Pig Stress Echo	Porky Pig	01/01/1981	38 M	Exam	Pending
13:30	T-Test, PG Fully Loaded A Fib	PG Fully Loaded	08/23/1965	53 F	Booked	
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	QPROVIDER	06/06/1966	52 M	Booked	
15:00	T-TEST, PRACTICE25 St Jude PM Check	PRACTICE25	12/25/1955	63 M	Booked	

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

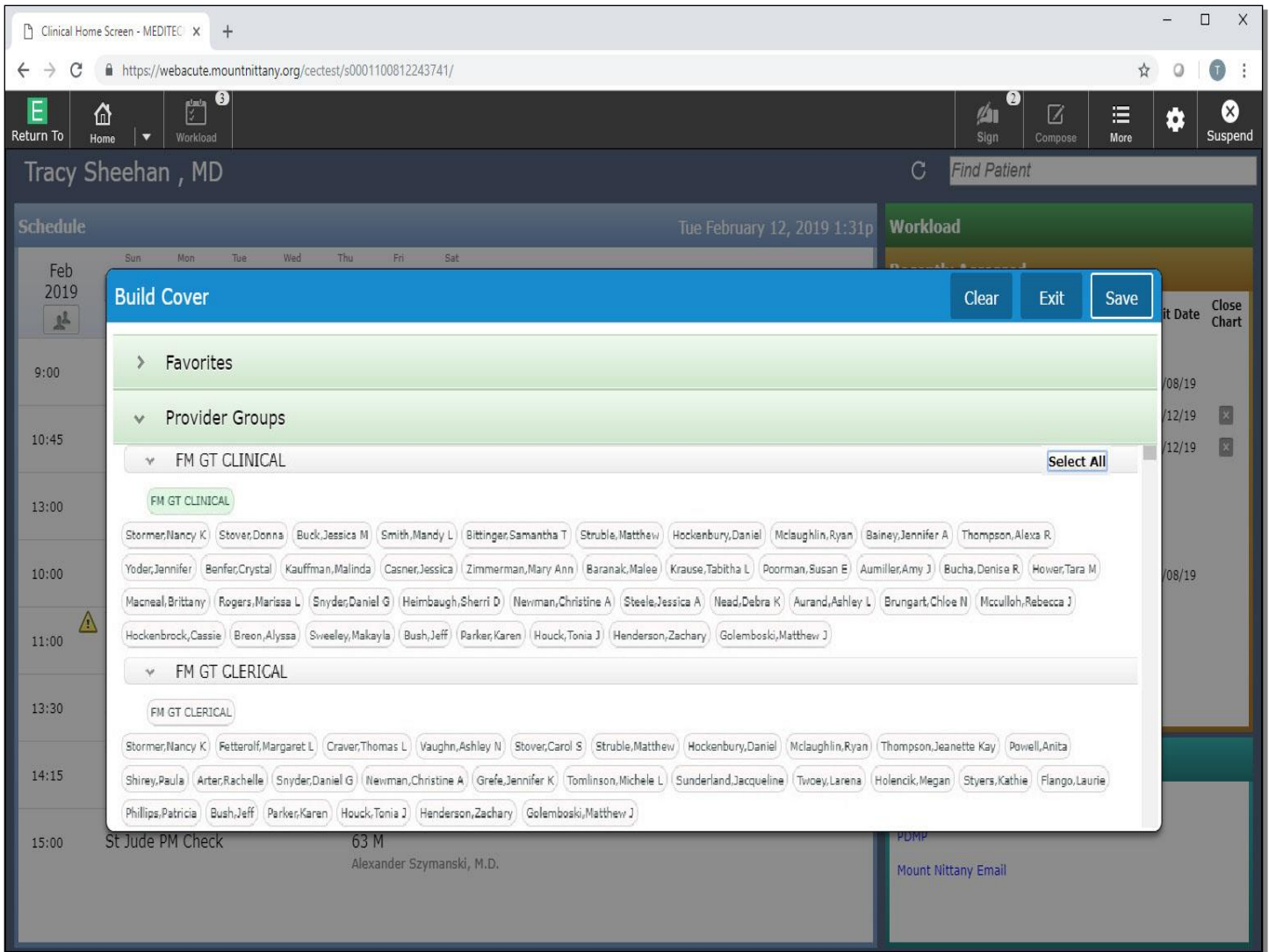
Coverage Off

Edit Coverage

click on 'Edit Coverage'

From the drop down, click on 'Edit Coverage'.





This brings up the Build Coverage overlay. The look of your Coverage overlay will vary, depending on your clinic. Each green header offers a different way to build Coverage, whether by a Favorite, Provider Groups, Workgroups, or Individual Providers.

Tracy Sheehan, MD

Schedule

Tue February 12, 2019 1:31p

Workload

Build Cover

Clear Exit Save

click the 'Save' button

Provider Groups

FM GT CLINICAL

Select All

FM GT CLINICAL

Stormer, Nancy K Stover, Donna Buck, Jessica M Smith, Mandy L Bittinger, Samantha T Struble, Matthew Hockenbury, Daniel McLaughlin, Ryan Baine, Jennifer A Thompson, Alexa R

Yoder, Jennifer Benfer, Crystal Kauffman, Malinda Casner, Jessica Zimmerman, Mary Ann Baranak, Malee Krause, Tabitha L Poorman, Susan E Aumiller, Amy J Bucha, Denise R Hower, Tara M

Macneal, Brittany Rogers, Marissa L Snyder, Daniel G Heimbaugh, Sherri D Newman, Christine A Steele, Jessica A Nead, Debra K Auwand, Ashley L Brungart, Chloe N Mcculloh, Rebecca J

Hockenbrock, Cassie Breon, Alyssa Sweeley, Makayla Bush, Jeff Parker, Karen Houck, Tonia J Henderson, Zachary Golemboski, Matthew J

FM GT CLERICAL

FM GT CLERICAL

Stormer, Nancy K Fetterolf, Margaret L Craver, Thomas L Vaughn, Ashley N Stover, Carol S Struble, Matthew Hockenbury, Daniel McLaughlin, Ryan Thompson, Jeanette Kay Powell, Anita

Shirey, Paula Arter, Rachelle Snyder, Daniel G Newman, Christine A Grefe, Jennifer K Tomlinson, Michele L Sunderland, Jacqueline Tvoey, Larena Holencik, Megan Styers, Kathie Flango, Laurie

Phillips, Patricia Bush, Jeff Parker, Karen Houck, Tonia J Henderson, Zachary Golemboski, Matthew J

St Jude PM Check 63 M Alexander Szymanski, M.D.

Mount Nittany Email

When a header is expanded, you have the option of building Coverage by clicking on individual names or by clicking on 'Select All' to choose everyone within the group. For this lesson, we'll keep our Coverage on. Click the 'Save' button.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:40p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat

10 11 12 13 14 15 16 Today More

Sheehan, Tracy Provider\*

Time	Activity	DOB	Status	Signature
9:00	T-TEST, SARA	09/01/1990 28 F Sheehan, Tracy	Arrived	ISigned
10:45	injection	11/12/1966 52 M Sheehan, Tracy	Waiting	Draft
13:00	T-TEST, GARRETT CHF Follow up	09/16/1954 64 M Sheehan, Tracy	Arrived	Signed
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/1934 84 M Alexander Szymanski, M.D.	Departed	Pending
11:00	T-Test, Porky Pig Stress Echo	01/01/1981 38 M Alexander Szymanski, M.D.	Exam	Pending
13:30	T-Test, PG Fully Loaded A Fib	08/23/1965 53 F Alexander Szymanski, M.D.	Booked	
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966 52 M Alexander Szymanski, M.D.	Booked	
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955 63 M Alexander Szymanski, M.D.	Booked	

click the 'Coverage' button

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

Once you have your coverage built, you can toggle Coverage On and Off. At a glance, you can tell that coverage is currently 'On' as there are 2 silhouettes on the 'Coverage' button. Click the 'Coverage' button.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:40p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat

10 11 12 13 14 15 16 Today More

Sheehan, Tracy Provider\*

Time	Patient Name	DOB	Gender	Status	Signature
10:45	T-TEST, SARA Hypertensive episodes	09/01/1990	28 F	Arrived	ISigned
10:45	T-TEST, BRAD	11/12/1966	52 M	Waiting	Draft
13:00	T-TEST, GARRETT CHF Follow up	09/16/1954	64 M	Arrived	Signed
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/1934	84 M	Departed	Pending
11:00	T-Test, Porky Pig Stress Echo	01/01/1981	38 M	Exam	Pending
13:30	T-Test, PG Fully Loaded A Fib	08/23/1965	53 F	Booked	
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966	52 M	Booked	
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955	63 M	Booked	

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

Coverage Off

click on 'Coverage Off'

Select 'Coverage Off'.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:40p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat

10 11 12 13 14 15 16 Today More

Sheehan, Tracy Provider\*

Time	Patient Name	DOB	Gender	Status	Signature
9:00	T-TEST, SARA	09/01/1990	F	Arrived	ISigned
10:45	injection	11/12/1966	M	Waiting	Draft
13:00	T-TEST, GARRETT CHF Follow up	09/16/1954	M	Arrived	Signed

click the 'Coverage' button

Workload

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

Notice the patients are now only the patients associated with this provider. The silhouette is only one person. Click the 'Coverage' button with the single silhouette.

Tracy Sheehan , MD

Schedule Tue February 12, 2019 1:40p

Feb 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
10	11	12	13	14	15	16

Sheehan, Tracy

Provider\*

Coverage On

Edit Coverage

click on 'Coverage On'

**Workload**

Recently Accessed

Name	Visit Date	Close Chart
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, BRAD	02/12/19	X
T-TEST, SARA	02/12/19	X
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

**Quick Links**

- Connect
- PDMP
- Mount Nittany Email

To return to your previous Coverage List, Click on 'Coverage On'.



Clinical Home Screen - MEDITEC x +

https://webacute.mountnittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:48p

Feb 2019	Sun	Mon	Tue	Wed	Thu	Fri	Sat
10	11	12	13	14	15	16	
Sheehan, Tracy		Provider*					
9:00	T-TEST, SARA hypertensive episodes		09/01/1990 28 F Sheehan, Tracy	Arrived	ISigned		
10:45	T-TEST, BRAD injection		11/12/1966 52 M Sheehan, Tracy	Waiting	Draft		
13:00	T-TEST, GARRETT CHF Follow up		09/16/1954 64 M Sheehan, Tracy	Arrived	Signed		
10:00	T-TEST, PAPPY Femoral artery aneurysm repair		06/06/1934 84 M Alexander Szymanski, M.D.	Departed	Pending		
11:00	⚠ T-Test, Porky Pig Stress Echo		01/01/1981 38 M Alexander Szymanski, M.D.	Exam	Pending		
13:30	T-Test, PG Fully Loaded A Fib		08/23/1965 53 F Alexander Szymanski, M.D.	Booked			
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia		06/06/1966 52 M Alexander Szymanski, M.D.	Booked			
15:00	T-TEST, PRACTICE25 St Jude PM Check		12/25/1955 63 M Alexander Szymanski, M.D.	Booked			

Workload

Recently Accessed Close All

Name	Visit Date	Close Chart
T-TEST, BRAD	02/12/19	✕
T-TEST, SARA	02/12/19	✕
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

To the right of the clinical Home Screen, Workload, Recently Accessed, and Quick Links appear. Charts that have been viewed, are in process, or have been completed appear in the recently accessed list, and will remain on this list for five days.

Clinical Home Screen - MEDITEC x +

https://webacute.mountnittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:48p

Feb 2019	Sun	Mon	Tue	Wed	Thu	Fri	Sat
10	11	12	13	14	15	16	
Sheehan, Tracy		Provider*					
9:00	T-TEST, SARA hypertensive episodes		09/01/1990 28 F Sheehan, Tracy	Arrived	ISigned		
10:45	T-TEST, BRAD injection		11/12/1966 52 M Sheehan, Tracy	Waiting	Draft		
13:00	T-TEST, GARRETT CHF Follow up		09/16/1954 64 M Sheehan, Tracy	Arrived	Signed		
10:00	T-TEST, PAPPY Femoral artery aneurysm repair		06/06/1934 84 M Alexander Szymanski, M.D.	Departed	Pending		
11:00	⚠ T-Test, Porky Pig Stress Echo		01/01/1981 38 M Alexander Szymanski, M.D.	Exam	Pending		
13:30	T-Test, PG Fully Loaded A Fib		08/23/1965 53 F Alexander Szymanski, M.D.	Booked			
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia		06/06/1966 52 M Alexander Szymanski, M.D.	Booked			
15:00	T-TEST, PRACTICE25 St Jude PM Check		12/25/1955 63 M Alexander Szymanski, M.D.	Booked			

Workload

Recently Accessed Close All

Name	Visit Date	Close Chart
T-TEST, BRAD		<span>✕</span>
T-TEST, SARA	02/12/19	<span>✕</span>
T-Test, A001		
T-TEST, PRACTICE19	02/08/19	
T-TEST, RACHEL		
T-TEST, CLASSROOM21		
T-TEST, TY		
T-Test, PG Fully Loaded	02/08/19	

Quick Links

- Connect
- PDMP
- Mount Nittany Email

click the 'Close All' button

A visit date indicates the patient's chart was recently accessed for the visit account. If a chart is open, you will notice a gray x; hovering over this x will turn it red and can be selected to close the chart. Selecting the Close All button will close all open charts at once. Click the 'Close All' button.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:48p Workload

Feb 2019 Sun Mon Tue Wed Thu Fri Sat

10 11 12 13 14 15 16

Sheehan, Tracy

click on the 'Workload' header

Time	Patient Name	DOB	Gender	Status	Order Status	Visit Date	Close Chart
9:00	T-TEST, SARA hypertensive episodes	09/01/1990	28 F	Arrived	Signed	02/12/19	
10:45	T-TEST, BRAD injection	11/12/1966	52 M	Waiting	Draft	02/12/19	
13:00	T-TEST, GARRETT CHF Follow up	09/16/1954	64 M	Arrived	Signed	02/08/19	
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/1934	84 M	Departed	Pending		
11:00	T-Test, Porky Pig Stress Echo	01/01/1981	38 M	Exam	Pending		
13:30	T-Test, PG Fully Loaded A Fib	08/23/1965	53 F	Booked			
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966	52 M	Booked			
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955	63 M	Booked			

Recently Accessed

Quick Links

- Connect
- PDMP
- Mount Nittany Email

Click on the 'Workload Header'.

Tracy Sheehan, MD

Schedule: Tue February 12, 2019 1:48p

Time	Appointment	Date of Birth	Age	Status	Signature
9:00	T-TEST, SARA hypertensive episodes	09/01/1990	28 F	Arrived	ISigned
10:45	T-TEST, BRAD injection	11/12/1966	52 M	Waiting	
13:00	T-TEST, GARRETT CHF Follow up	09/16/1954	64 M	Arrived	Signed
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/1934	84 M	Departed	Pending
11:00	T-Test, Porky Pig Stress Echo	01/01/1981	38 M	Exam	Pending
13:30	T-Test, PG Fully Loaded A Fib	08/23/1965	53 F	Booked	
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966	52 M	Booked	
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955	63 M	Booked	

Workload:

- CC Items 1 of 1
- Incomplete Records 1 of 1**
- Other 1 of 1

Quick Links:

- Connect
- PDMP
- Mount Nittany Email

Messages and tasks assigned to you will appear in the Workload area. These messages and tasks are sub-categorized by type. Subcategories only appear if you have items under those subcategories. The **blue**, bolded numbers indicate unread messages. The total number of messages, are in black. If you see a **red** exclamation point icon, that indicates there are important or high-priority messages in that category. Click on 'Incomplete Records'.

Clinical Home Screen - MEDITEC x +

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

Schedule Tue February 12, 2019 1:49p

Feb 2019	Sun	Mon	Tue	Wed	Thu	Fri	Sat
10	11	12	13	14	15	16	
Sheehan, Tracy		Provider*					
9:00	T-TEST, SARA hypertensive episodes		09/01/1990 28 F Sheehan, Tracy	Arrived	ISigned		
10:45	T-TEST, BRAD injection		11/12/1966 52 M Sheehan, Tracy	Waiting	Draft		
13:00	T-TEST, GARRETT CHF Follow up		09/16/1954 64 M Sheehan, Tracy	Arrived	Signed		
10:00	T-TEST, PAPPY Femoral artery aneurysm repair		06/06/1934 84 M Alexander Szymanski, M.D.	Departed	Pending		
11:00	⚠ T-Test, Porky Pig Stress Echo		01/01/1981 38 M Alexander Szymanski, M.D.	Exam	Pending		
13:30	T-Test, PG Fully Loaded A Fib		08/23/1965 53 F Alexander Szymanski, M.D.	Booked			
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia		06/06/1966 52 M Alexander Szymanski, M.D.	Booked			
15:00	T-TEST, PRACTICE25 St Jude PM Check		12/25/1955 63 M Alexander Szymanski, M.D.	Booked			

Recently Accessed

Workload

- CC Items 1 of 1
- Incomplete Records 1 of 1
  - T-TEST,PRACTICE19
  - Deficiencies (1)
  - HIM Department
- Other 1 of 1

Quick Links

- Connect
- PDMP
- Mount Nittany Email

This expands the Incomplete Records so you can see the patient, what type of Incomplete Record it is, who sent it, and how long ago the message was sent. We will cover Workload, Messaging, and Tasks in another lesson. Lastly, the Quick Links area contains links to helpful websites you may frequently reference.

The screenshot shows a web browser window with the URL <https://webacute.mountnittany.org/cectest/s0001100812243741/>. The user is logged in as Tracy Sheehan, MD. The interface includes a navigation bar with 'Return To', 'Home', and 'Workload' options. A 'Find Patient' search bar is located at the top right, highlighted with a red border. A green callout box with the text 'click in the 'Find Patient' field' points to this search bar. Below the search bar is a 'Schedule' section for February 2019, showing a calendar view and a list of appointments. The appointments are as follows:

Time	Appointment	Date	Age	Status	Signature
9:00	T-TEST, SARA hypertensive episodes	09/01/1990	28 F	Arrived	ISigned
10:45	T-TEST, BRAD injection	11/12/1966	52 M	Waiting	Draft
13:00	T-TEST, GARRETT CHF Follow up	09/16/1954	64 M	Arrived	Signed
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/1934	84 M	Departed	Pending
11:00	T-Test, Porky Pig Stress Echo	01/01/1981	38 M	Exam	Pending
13:30	T-Test, PG Fully Loaded A Fib	08/23/1965	53 F	Booked	
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966	52 M	Booked	
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955	63 M	Booked	

On the right side of the interface, there are sections for 'Recently Accessed' (CC Items, Incomplete Records, Other) and 'Quick Links' (Connect, PDMP, Mount Nittany Email).

Links can be added here on a user level. Reach out to your super user to learn how to add your own Quick Links. Above the Recently Accessed header, you'll see a Find Patient search bar. Click in the 'Find Patient' field.



Clinical Home Screen - MEDITEC x +

https://webacute.mountnittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD t-test,m

Schedule Tue Feb 12, 2019

we will type in 't-test,m'

Time	Patient Name	DOB	Age	Sex	Status	Signature
9:00	T-TEST, SARA hypertensive episodes	09/01/1990	28	F	Arrived	ISigned
10:45	T-TEST, BRAD injection	11/12/1966	52	M	Waiting	Draft
13:00	T-TEST, GARRETT CHF Follow up	09/16/1954	64	M	Arrived	Signed
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/1934	84	M	Departed	Pending
11:00	T-Test, Porky Pig Stress Echo	01/01/1981	38	M	Exam	Pending
13:30	T-Test, PG Fully Loaded A Fib	08/23/1965	53	F	Booked	
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966	52	M	Booked	
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955	63	M	Booked	

CC Items 1 of 1

Incomplete Records 1 of 1

T-TEST,PRACTICE19  
Deficiencies (1)  
HIM Department

Other 1 of 1

Quick Links

Connect  
PDMP  
Mount Nittany Email

You can find any patient that is not on your schedule or in your Recently Accessed area by searching for the name, V#, M# or date of birth in this area. We will type 't-test, m'.

Clinical Home Screen - MEDITEC x +

https://webacute.mountnittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD t-test,m

Schedule Tue February 12, 2019 1:49p

Feb 2019 Sun Mon Tue Wed Thu Fri Sat

10 11 12 13 14 15 16 Today More

Sheehan, Tracy Provider\*

Time	Test Name	Date of Birth	Status	Signature
9:00	T-TEST, SARA hypertensive episodes	09/01/1990 28 F Sheehan, Tracy	Arrived	ISigned
10:45	T-TEST, BRAD injection	11/12/1966 52 M Sheehan, Tracy	Waiting	Draft
13:00	T-TEST, GARRETT CHF Follow up	09/16/1954 64 M Sheehan, Tracy	Arrived	Signed
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/1934 84 M Alexander Szymanski, M.D.	Departed	Pending
11:00	T-Test, Porky Pig Stress Echo	01/01/1981 38 M Alexander Szymanski, M.D.	Exam	Pending
13:30	T-Test, PG Fully Loaded A Fib	08/23/1965 53 F Alexander Szymanski, M.D.	Booked	
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966 52 M Alexander Szymanski, M.D.	Booked	
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955 63 M Alexander Szymanski, M.D.	Booked	

Recently we will press the 'Enter' key

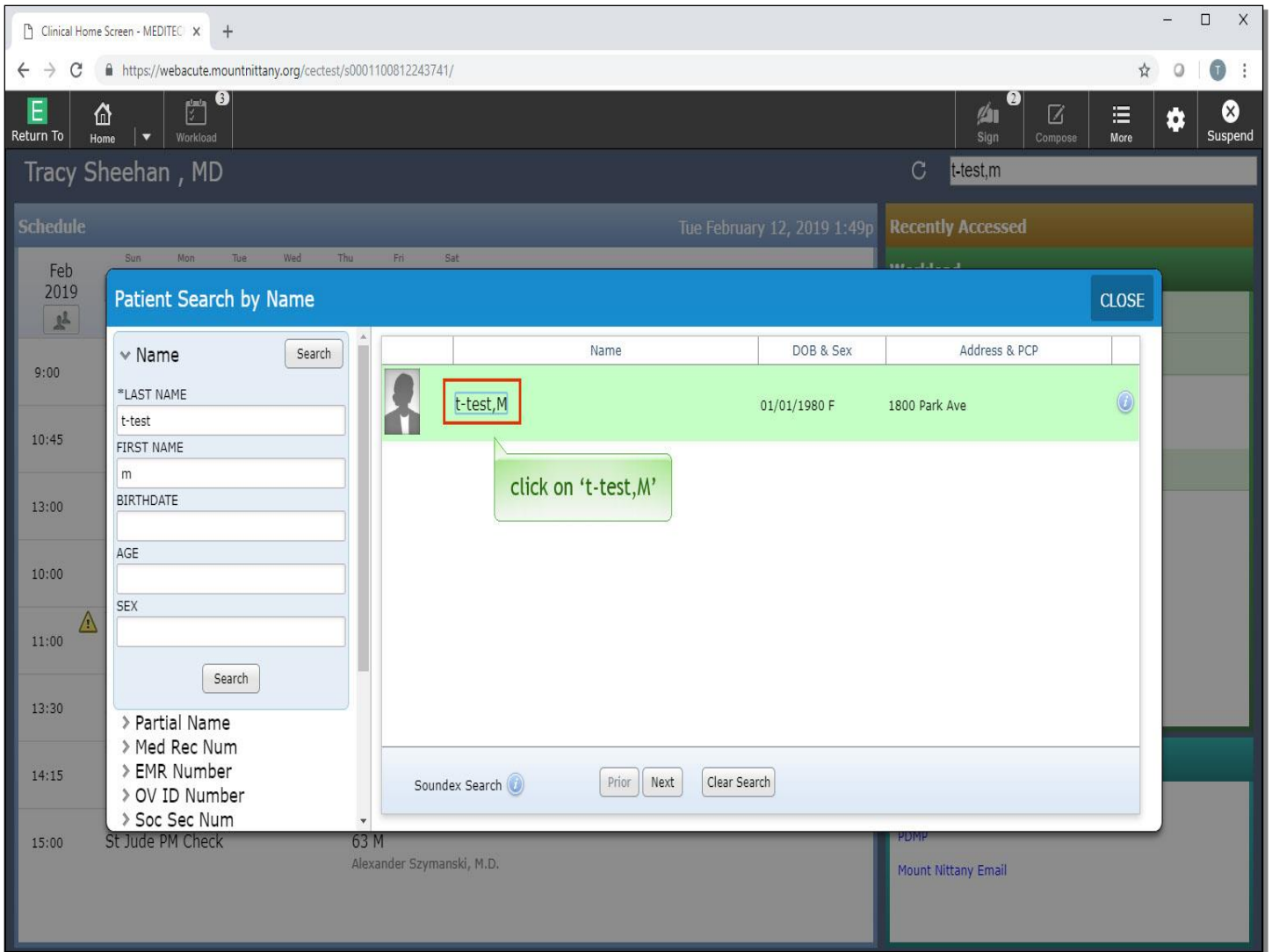
Workload

- CC Items 1 of 1
- Incomplete Records 1 of 1
- T-TEST,PRACTICE19
- Deficiencies (1)
- HIM Department
- Other 1 of 1

Quick Links

- Connect
- PDMP
- Mount Nittany Email

We will press the 'Enter' key for you.



The 'Patient Search' overlay displays. The column on the left provides a list of items you can search by. Clicking the chevron to the left of the word will open up the search fields associated with that search. To the right of this are the search results. Click on 't-test, M'.

The screenshot shows a patient chart for 't-test, M' (39, F, 01/01/1980, MRN# M000003204). The interface includes a top navigation bar with icons for Home, Workload, Chart, Document, Orders, Sign, Compose, More, and Suspend. A secondary navigation bar contains tabs for Diagnostics, Provider Notes, Nurse/Allied Health, Medications, Administrative, Other Clinical, and Health Mgmt. The main content area is divided into several sections:

- Summary:** Contains expandable sections for Last Assessment and Plan, Personal Notes, Provider Notes Last 24 Hrs, Ambulatory Visits, and Emergency Visits, all showing 'No Data to Display'.
- Patient Demographics:** Lists employment (SHEETZ, Full-Time Employed), portal status (Enrolled), and address (1800 Park Ave, STATE COLLEGE, PA 16803).
- Health Management:** Includes protocols (Hypertension, Asthma) and a table of overdue items.
- Right Sidebar:** Contains sections for Allergies (peanut, Penicillins, house dust), Vital Signs, and Problems (Allergy desensitization therapy, Active asthma, GERD, HTN).

This takes you to the patient's chart. Chart Navigation is covered in another lesson. To leave this patient's chart, click on the 'Home' icon.

Return To Home Workload Sign Compose More Suspend

Tracy Sheehan, MD Find Patient

click on the 'Return To' icon

Sched Tue February 12, 2019 1:50p

Sun	Mon	Tue	Wed	Thu	Fri	Sat
10	11	12	13	14	15	16
Sheehan, Tracy						
9:00	T-TEST, SARA hypertensive episodes		09/01/1990 28 F Sheehan, Tracy	Arrived	ISigned	
10:45	T-TEST, BRAD injection		11/12/1966 52 M Sheehan, Tracy	Waiting	Draft	
13:00	T-TEST, GARRETT CHF Follow up		09/16/1954 64 M Sheehan, Tracy	Arrived	Signed	
10:00	T-TEST, PAPPY Femoral artery aneurysm repair		06/06/1934 84 M Alexander Szymanski, M.D.	Departed	Pending	
11:00	⚠ T-Test, Porky Pig Stress Echo		01/01/1981 38 M Alexander Szymanski, M.D.	Exam	Pending	
13:30	T-Test, PG Fully Loaded A Fib		08/23/1965 53 F Alexander Szymanski, M.D.	Booked		
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia		06/06/1966 52 M Alexander Szymanski, M.D.	Booked		
15:00	T-TEST, PRACTICE25 St Jude PM Check		12/25/1955 63 M Alexander Szymanski, M.D.	Booked		

Recently Accessed

Workload

- CC Items 1 of 1
- Incomplete Records 1 of 1
- T-TEST,PRACTICE19
- Deficiencies (1)
- HIM Department
- Other 1 of 1

Quick Links

- Connect
- PDMP
- Mount Nittany Email

You are returned to the Clinical Home Screen. The icon to the left of the 'Home' icon is the 'Return To' icon. Click on the 'Return To' icon.

The screenshot shows the MEDITEC Clinical Home Screen interface. At the top, there is a navigation bar with 'Return To', 'Home', and 'Workload' buttons. A search bar labeled 'Find Patient' is on the right. Below the navigation bar, a 'Workload' panel is open, displaying a list of patient charts. A callout box with a green background and a white arrow points to the 'M t-test - Patient Chart' entry in the list. The main area shows a calendar view for Tuesday, February 12, 2019, at 1:50 PM. The workload list includes the following entries:

Time	Chart Name	DOB	Status	Signature
9:00	T-TEST, BRAD hypertensive episodes	09/01/1990 28 F Sheehan, Tracy	Arrived	ISigned
10:45	T-TEST, BRAD injection	11/12/1966 52 M Sheehan, Tracy	Waiting	Draft
13:00	T-TEST, GARRETT CHF Follow up	09/16/1954 64 M Sheehan, Tracy	Arrived	Signed
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/1934 84 M Alexander Szymanski, M.D.	Departed	Pending
11:00	T-Test, Porky Pig Stress Echo	01/01/1981 38 M Alexander Szymanski, M.D.	Exam	Pending
13:30	T-Test, PG Fully Loaded A Fib	08/23/1965 53 F Alexander Szymanski, M.D.	Booked	
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966 52 M Alexander Szymanski, M.D.	Booked	
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955 63 M Alexander Szymanski, M.D.	Booked	

On the right side of the screen, there are sections for 'Recently Accessed' (showing 'CC Items 1 of 1', 'Incomplete Records 1 of 1', and 'Other 1 of 1'), 'Workload' (showing 'T-TEST,PRACTICE19 Deficiencies (1) HIM Department'), and 'Quick Links' (with links for 'Connect', 'PDMP', and 'Mount Nittany Email').

A drop down appears with all the open screens within Expanse. From here, you can re-enter charts and close charts. If you click 'Close All', this will close all of your screens and is one of the two proper ways to log off Expanse. For now, you will re-enter a chart. Click on 't-test, M'.



The screenshot shows a web browser window displaying a patient chart for 't-test, M'. The browser address bar shows the URL: <https://webacute.mountrnity.org/cectest/s0001100812243741/>. The interface includes a top navigation bar with icons for 'Return To', 'Home', 'Workload', 'Chart', 'Document', 'Orders', 'Sign', 'Compose', 'More', and 'Suspend'. Below this is a category menu with tabs for 'Diagnostics', 'Provider Notes', 'Nurse/Allied Health', 'Medications', 'Administrative', 'Other Clinical', 'Activity', 'Flowsheets', and 'Health Mgmt'. A green callout box with the text 'click on the 'Return To' icon' points to the 'Return To' icon in the top navigation bar. The main content area is divided into several sections: 'Summary', 'Last Assessment and Plan', 'Personal Notes', 'Provider Notes Last 24 Hrs', 'Ambulatory Visits', 'Emergency Visits', 'Patient Demographics', 'Patient Widget', 'Lab Results Last Value', 'Health Maintenance', and 'Health Management'. The 'Health Management' section includes a table of 'OVERDUE ITEMS' with columns for 'LAST DONE' and 'NEXT DUE'. The right sidebar contains a search bar, 'Allergies', 'Vital Signs', and 'Problems' sections.

**Return To** Home Workload Chart Document Orders Sign Compose More Suspend

Diagnostics Provider Notes Nurse/Allied Health Medications  
Administrative Other Clinical  
Activity Flowsheets Health Mgmt

**t-test, M**  
39, F · 01/01/1980  
MRN# M000003204

Resus Status  
No Hx Avail

Search Chart

**Allergies**

peanut	Anaphylaxis
Penicillins	edema
house dust	rhinitis

**Vital Signs**

No Data to Display

**Problems**

ONSET
Allergy desensitization therapy
Active asthma
GERD (gastroesophageal reflux disease)
HTN (hypertension)

**Summary**

▼ Last Assessment and Plan  
No Data to Display

▼ Personal Notes  
No Data to Display

▼ Provider Notes Last 24 Hrs  
No Data to Display

▼ Ambulatory Visits  
No Data to Display

▼ Emergency Visits  
No Data to Display

▼ Patient Demographics

Employment	SHEETZ Full-Time Employed
Portal	Enrolled
Address	1800 Park Ave STATE COLLEGE, PA 16803
Next of Kin	

▼ Patient Widget  
No Data to Display

▼ Lab Results Last Value  
No Data to Display

▼ Health Maintenance  
No Data to Display

▼ Health Management

PROTOCOLS  
Hypertension, Asthma

OVERDUE ITEMS	LAST DONE	NEXT DUE
Smoking status		02/12/19
Exercise (mins/week)		02/12/19
Low salt discussion		02/12/19
Low salt education		02/12/19
Alcohol Counseling given		02/12/19
Alcohol counseling provided		02/12/19
Chest X-ray		02/12/19
Lipid Profile		02/12/19

This returns you to the patient's chart. Click the 'Return To' icon again.

The screenshot shows a web-based patient chart interface. At the top, there is a navigation bar with icons for 'Return To', 'Home', 'Workload', 'Chart', 'Document', 'Orders', 'Sign', 'Compose', 'More', and 'Suspend'. Below this is a tabbed interface for the patient chart 't-test, M'. A callout box with a green background and white text says 'click on the ' x '' and points to a small 'x' icon in the top-left corner of the chart's title bar. The chart content is organized into several sections: 'Personal Notes', 'Provider Notes Last 24 Hrs', 'Ambulatory Visits', 'Emergency Visits', 'Patient Demographics', 'Patient Widget', 'Lab Results Last Value', 'Health Maintenance', 'Health Management', 'Allergies', 'Vital Signs', and 'Problems'. The 'Problems' section contains a table of conditions and their onset dates.

PROBLEMS	ONSET
Allergy desensitization therapy	
Active asthma	
GERD (gastroesophageal reflux disease)	
HTN (hypertension)	

To exit and close the chart, click on the ' x ' for 't-test, M'.

The screenshot displays a clinical home screen for Tracy Sheehan, MD. The top navigation bar includes icons for 'Return To', 'Home', 'Workload', 'Sign', 'Compose', 'More', and 'Suspend'. The 'Sign' icon is highlighted with a red box and a callout box that says 'click on the 'Sign List' icon'. Below the navigation bar, the user's name 'Tracy Sheehan, MD' and a 'Find Patient' search bar are visible. The main content area is divided into a 'Schedule' section and a 'Workload' section. The 'Schedule' section shows a calendar for February 12, 2019, with a list of appointments. The 'Workload' section shows a list of tasks, including 'CC Items 1 of 1', 'Incomplete Records 1 of 1', and 'Other 1 of 1'. The 'Quick Links' section at the bottom right contains links for 'Connect', 'PDMP', and 'Mount Nittany Email'.

Time	Test Name	DOB	Age	Status	Signature
9:00	T-TEST, SARA hypertensive episodes	09/01/1990	28 F	Arrived	ISigned
10:45	T-TEST, BRAD injection	11/12/1966	52 M	Waiting	Draft
13:00	T-TEST, GARRETT CHF Follow up	09/16/1954	64 M	Arrived	Signed
10:00	T-TEST, PAPPY Femoral artery aneurysm repair	06/06/1934	84 M	Departed	Pending
11:00	T-Test, Porky Pig Stress Echo	01/01/1981	38 M	Exam	Pending
13:30	T-Test, PG Fully Loaded A Fib	08/23/1965	53 F	Booked	
14:15	T-TEST, QPROVIDER Symptomatic Bradycardia	06/06/1966	52 M	Booked	
15:00	T-TEST, PRACTICE25 St Jude PM Check	12/25/1955	63 M	Booked	

Again, this brings us back to the Clinical Home Screen. Now, click on the 'Sign List' icon in the black bar.

Sign - MEDITECH

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Settings Suspend

### Sign List

Date

**Orders**

click in the check box

Verbal Order Read-Back  
Sign

**TEST, KAYDEN K** 18/M  
02/05/19 09:22  
✓ **RX: acetaminophen 325 mg tablet 650 mg PO Q4H  
PRN #30 tab 0 Ref**  
Ordering Provider/Source: edited  
Sign

**T-test, alexander C** 34/F  
01/18/19 10:52 PG000000658  
✓ **RX: benzepiril 10 mg tablet 10 mg PO DAILY #30  
tab 3 Ref**  
Ordering Provider/Source: edited  
Sign

**T-test, alexander C** 34/F  
01/18/19 10:46 PG000000658  
✓ **RX: benzepiril 10 mg tablet 10 mg PO DAILY #30  
tab 3 Ref**  
Ordering Provider/Source: edited  
Sign

**T-TEST, RACHEL** 45/F  
01/16/19 08:03 V00000067462  
✓ **CBC with diff [Complete Blood Count with Diff]  
Urgent**  
Order Edit  
Sign

Submit

You are brought to the Sign Routine where you can Sign or Co-sign any orders or documents. Both Acute and Ambulatory patient visit items will appear on this list. Items that are queued to sign will have a green check mark to the left of them. Currently, all orders have a check mark. To de-select all orders, click in the check box at the top of all the check boxes.

Sign - MEDITECH

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

### Sign List

Date

**Orders**

- T-TEST,PRACTICE19** 31/F  
02/12/19 10:00 V00000059733  
**Hemoglobin and Hematocrit Timed**  
Verbal Order Read-Back
- TEST,KAYDEN K** 18/M  
02/05/19 08:03 V00000067462  
**RX: acetaminophen 325 mg tablet PO Q4H PRN #30 tabs**  
Ordering Provider/Source edited
- T-test,alexander C** 34/F  
01/18/19 10:52 PG000000658  
**RX: benazepril 10 mg tablet 10 mg PO DAILY #30 tabs 3 Ref**  
Ordering Provider/Source edited
- T-test,alexander C** 34/F  
01/18/19 10:46 PG000000658  
**RX: benazepril 10 mg tablet 10 mg PO DAILY #30 tabs 3 Ref**  
Ordering Provider/Source edited
- T-TEST,RACHEL** 45/F  
01/16/19 08:03 V00000067462  
**CBC with diff (Complete Blood Count with Diff)**  
**Urgent**  
Order Edit

Select an item on the left to view and sign.

click on the first order

Submit

To select an Order to see the details, click on the Order. Click on the first Order in the sign list.

Sign - MEDITECH

https://webacute.mountrnity.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

### Sign List

**T-Test,Practice19**  
31 F 02/19/1987  
1.68m 135kg BSA:2.51m<sup>2</sup> BMI Percentile:48.0%

**Orders**

- T-TEST,PRACTICE19 31/F  
02/12/19 10:00 V00000059733  
**Hemoglobin and Hematocrit Timed**  
Verbal Order Read-Back  
Sign
- TEST,KAYDEN K 18/M  
02/05/19 09:22  
RX: acetaminophen 325 mg tablet 650 mg PO Q4H  
PRN #30 tab 0 Ref  
Ordering Provider/Source edited  
Sign
- T-test,alexander C 34/F  
01/18/19 10:52 PG000000658  
RX: benazepril 10 mg tab  
tab 3 Ref  
Ordering Provider/Source  
Sign
- T-test,alexander C 34/F  
01/18/19 10:46 PG000000658  
RX: benazepril 10 mg tablet 10 mg PO DAILY #30  
tab 3 Ref  
Ordering Provider/Source edited  
Sign
- T-TEST,RACHEL 45/F  
01/16/19 08:03 V00000067462  
CBC with diff (Complete Blood Count with Diff)  
Urgent  
Order Edit  
Sign

**Order : Hemoglobin and Hematocrit Timed**

**Category : Hematology**

**Ordering Provider : Stephen T Tingley**  
**Order Dt/Tm : 02/12/19 09:59**  
**Start : 02/12/19 09:59**  
**User : Henninger,Danielle M**  
**Device : MSO**  
**Verifying User : Henninger,Danielle M**  
**Verifying Device : MSO**  
**Source : Verbal Order Read-Back**

**Status : Ordered**  
**Order Number : 190212-100006354**  
**Internal Order Number : V0-B20190212100006354**

Audit	User	Event	Ack
02/12/19 10:00	LAB - Daemon,Background	Status changed: Transmitted to Logged	NA
02/12/19 10:00	OM - Henninger,Danielle M	Status changed: Verified to Transmitted	NA
02/12/19 10:00	OM - Henninger,Danielle M	Status changed: Pending to Verified	NA
02/12/19 10:00	OM - Henninger,Danielle M	Conditional Comment edited: One hour after blood is transfused. TO:	NA
02/12/19 10:00	OM - Henninger,Danielle M	Signature is Necessary Conditional Order is Entered	N

click on the second order

Reject Submit

The order details now appear on the right side to view, and the Order is checked in the column to the left. At the bottom of this Order, there are buttons to Reject or Submit the Order. Click on the second Order to be signed.



Sign - MEDITECH

https://webacute.mountrnity.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

### Sign List

**T-Test,Practice19**  
 31 F 02/19/1987  
 1.68m 135kg BSA:2.51m<sup>2</sup> BMI Percentile:48.0%

**Order:** acetaminophen 325 mg tablet 650 mg PO Q4H PRN #30 tab 0 Ref  
**PRN Reason:** fever

**Category:** Rx

**Ordering Provider:** Stephen T Tingley  
**Order Dt/Tm:** 02/05/19 09:19  
**Prescribed:** 02/05/19 09:19  
**User:** Hilliard,Shannon D  
**Device:** Desktop  
**Verifying User:** Hilliard,Shannon D  
**Verifying Device:** Desktop  
**Source:** Licensed Professional

**Status:** Active  
**Order Number:** 190205-092214108  
**Internal Order Number:** PG1-B20190205092214108  
**RX #:** 00000108

Audit	User	Event	Ack
02/05/19 09:19	AMB - Hilliard,Shannon D	Order created because of edit(s)	NA

**Orders**

- T-TEST,PRACTICE19** 31/F  
 02/12/19 10:00 V00000059733  
**Hemoglobin and Hematocrit Timed**  
 Verbal Order Read-Back  
 Sign
- TEST,KAYDEN K** 18/M  
 02/05/19 09:22  
**RX: acetaminophen 325 mg tablet 650 mg PO Q4H PRN #30 tab 0 Ref**  
 Ordering Provider/Source edited  
 Sign
- T-test,alexander C** 34/F  
 01/18/19 10:52 PG000000658  
**RX: benazepril 10 mg tablet 10 mg PO DAILY #30 tab 3 Ref**  
 Ordering Provider/Source edited  
 Sign
- T-test,alexander C** 34/F  
 01/18/19 10:46 PG000000658  
**RX: benazepril 10 mg tablet 10 mg PO DAILY #30 tab 3 Ref**  
 Ordering Provider/Source edited  
 Sign
- T-TEST,RACHEL** 45/F  
 01/16/19 08:03 V00000067462  
**CBC with diff (Complete Blood Count with Diff)**  
**Urgent**  
 Order Edit  
 Sign

↑ ↓

Reject **Submit**

click the 'Submit' button

Notice that the two Orders you've looked at have a green check marks to the left of the orders. When you click Submit, you'll be able to sign off on both of these at the same time. Click the 'Submit' button.

Sign - MEDITECH

https://webacute.mountrittany.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Sign List

T-Test,Practice19  
31 F 02/19/1987  
1.68m 135kg BSA:2.51m<sup>2</sup> BMI Percentile:48.0%

Review and Sign

Orders			
Hemoglobin and Hematocrit Timed	02/12/19 10:00	T-TEST,PRACTICE19 31/F	Verbal Order Read-Back
RX: acetaminophen 325 mg tablet 650 mg PO Q4H PRN #30 tab 0 Ref	02/05/19 09:22	TEST,KAYDEN K 18/M	Ordering Provider/Source edited

type in 1234

Reject Submit

This brings up the overlay to review the Orders and Sign. After reviewing, type in '1234'.

Sign - MEDITECH

https://webacute.mountrnity.org/cectest/s0001100812243741/

Return To Home Workload Sign Compose More Suspend

Sign List

T-Test,Practice19  
31 F 02/19/1987  
1.68m 135kg BSA:2.51m<sup>2</sup> BMI Percentile:48.0%

Review and Sign

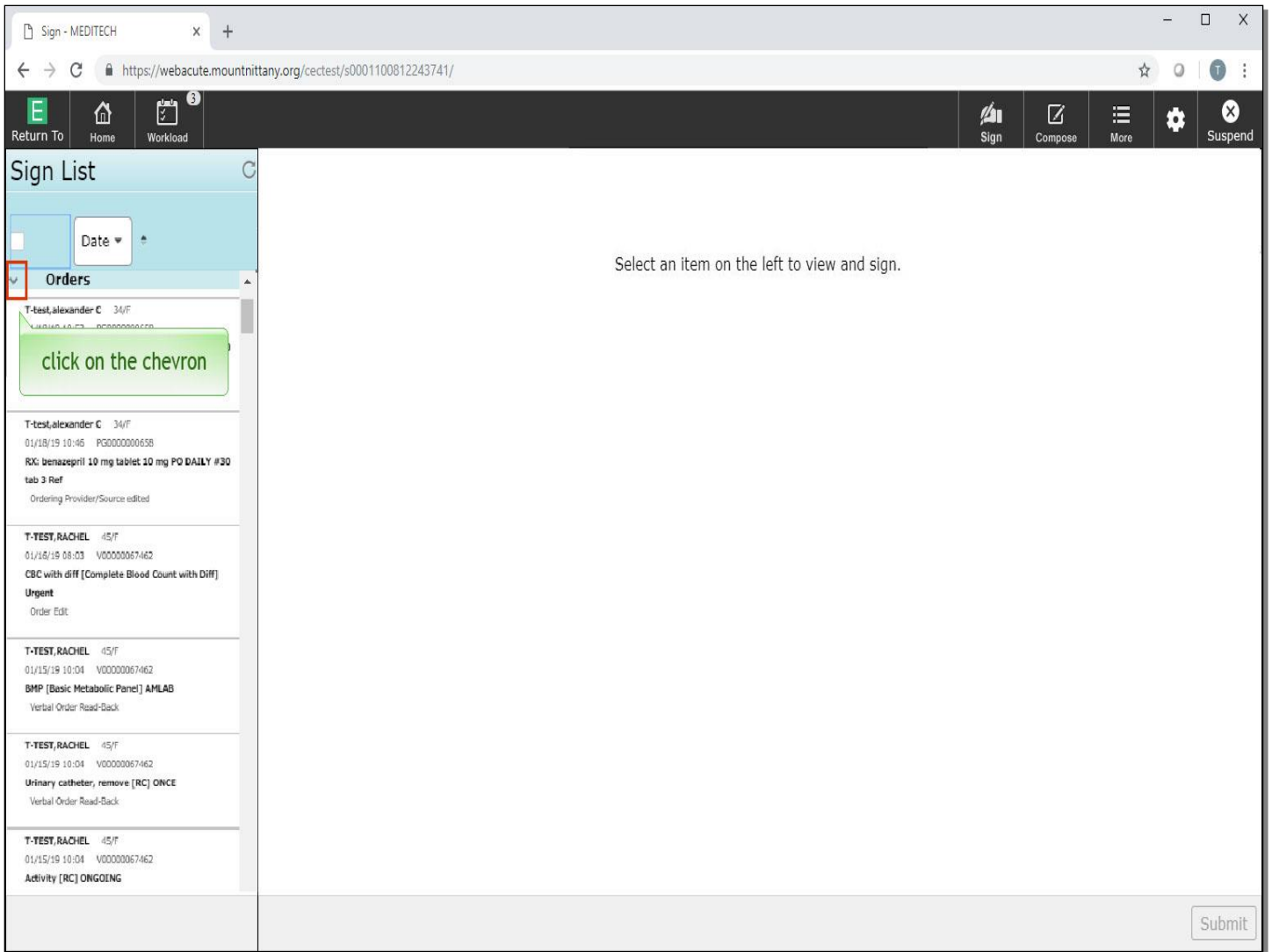
Orders			
Hemoglobin and Hematocrit Timed	02/12/19 10:00	T-TEST,PRACTICE19 31/F	Verbal Order Read-Back
Sign			
RX: acetaminophen 325 mg tablet 650 mg PO Q4H PRN #30 tab 0 Ref	02/05/19 09:22	TEST,KAYDEN K 18/M	Ordering Provider/Source edited
Sign			

\*\*\*\*

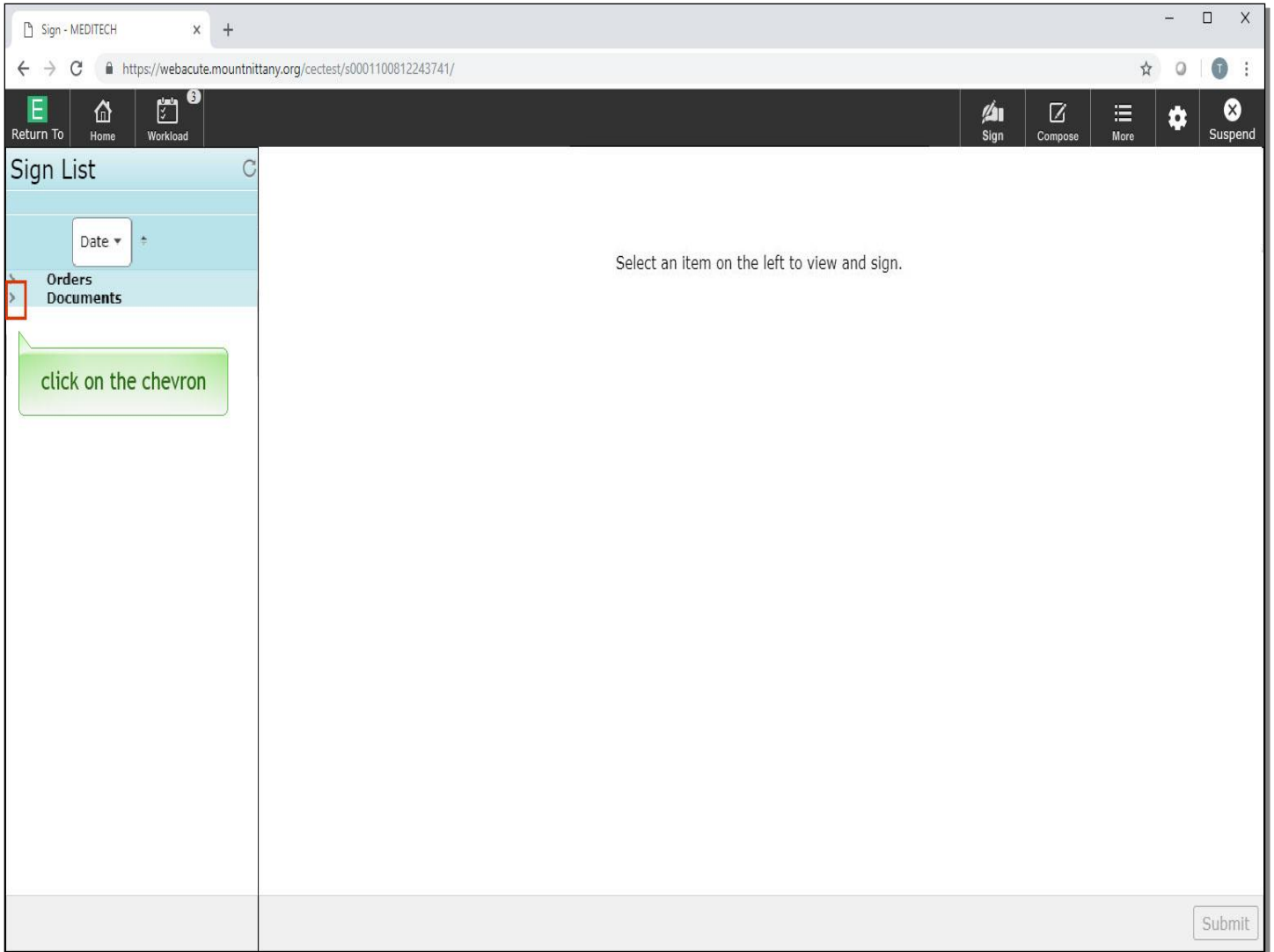
we will press the 'Enter' key

Reject Submit

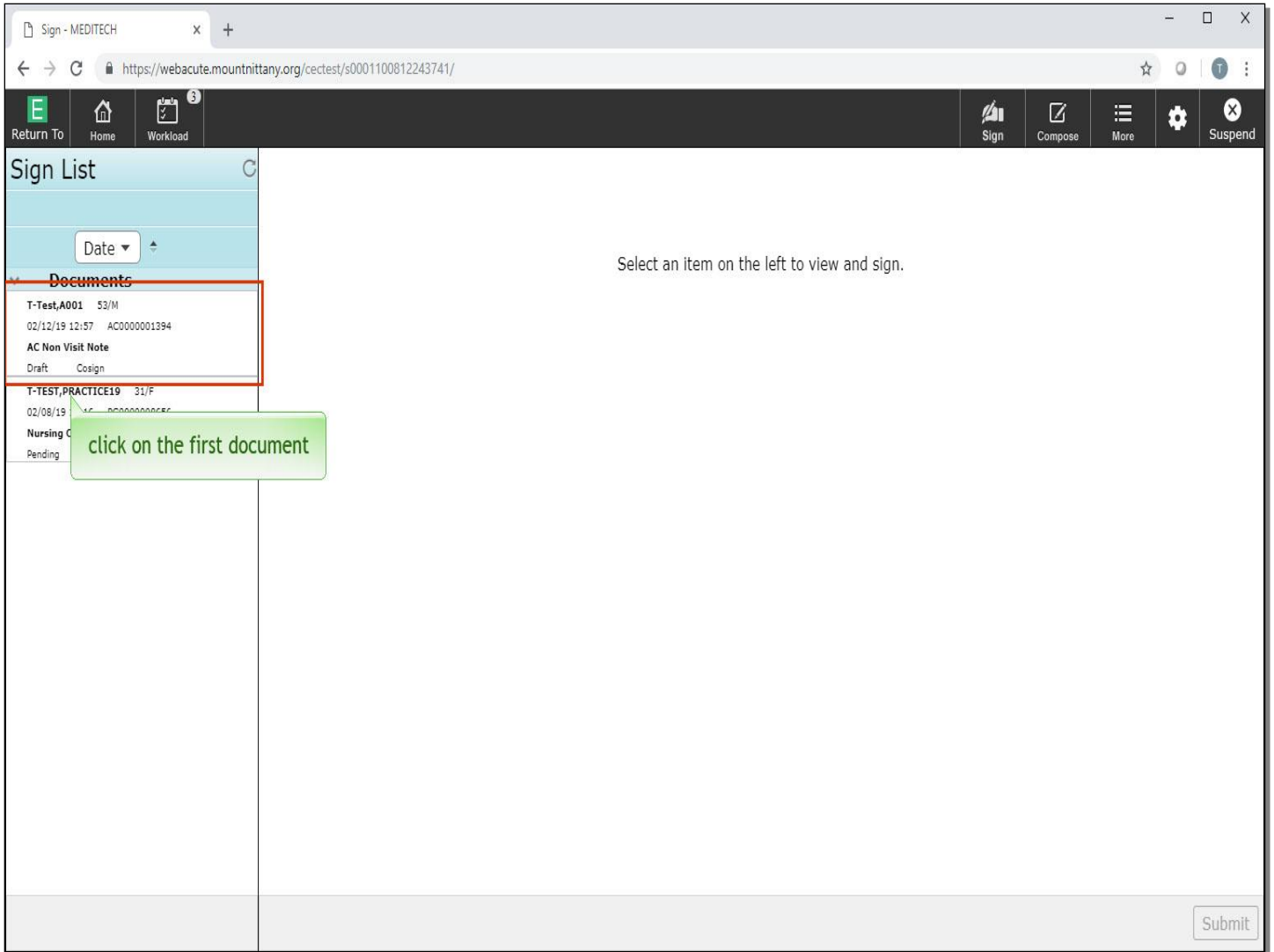
We will press the 'Enter' key for you.



This removes these Orders from the Sign Queue. To view the documents that need to be signed, you can use the scroll bar to scroll down, or you can collapse the Orders header. Click on the chevron to the left of the 'Orders' header.



Click on the chevron to the left of the 'Documents' header.

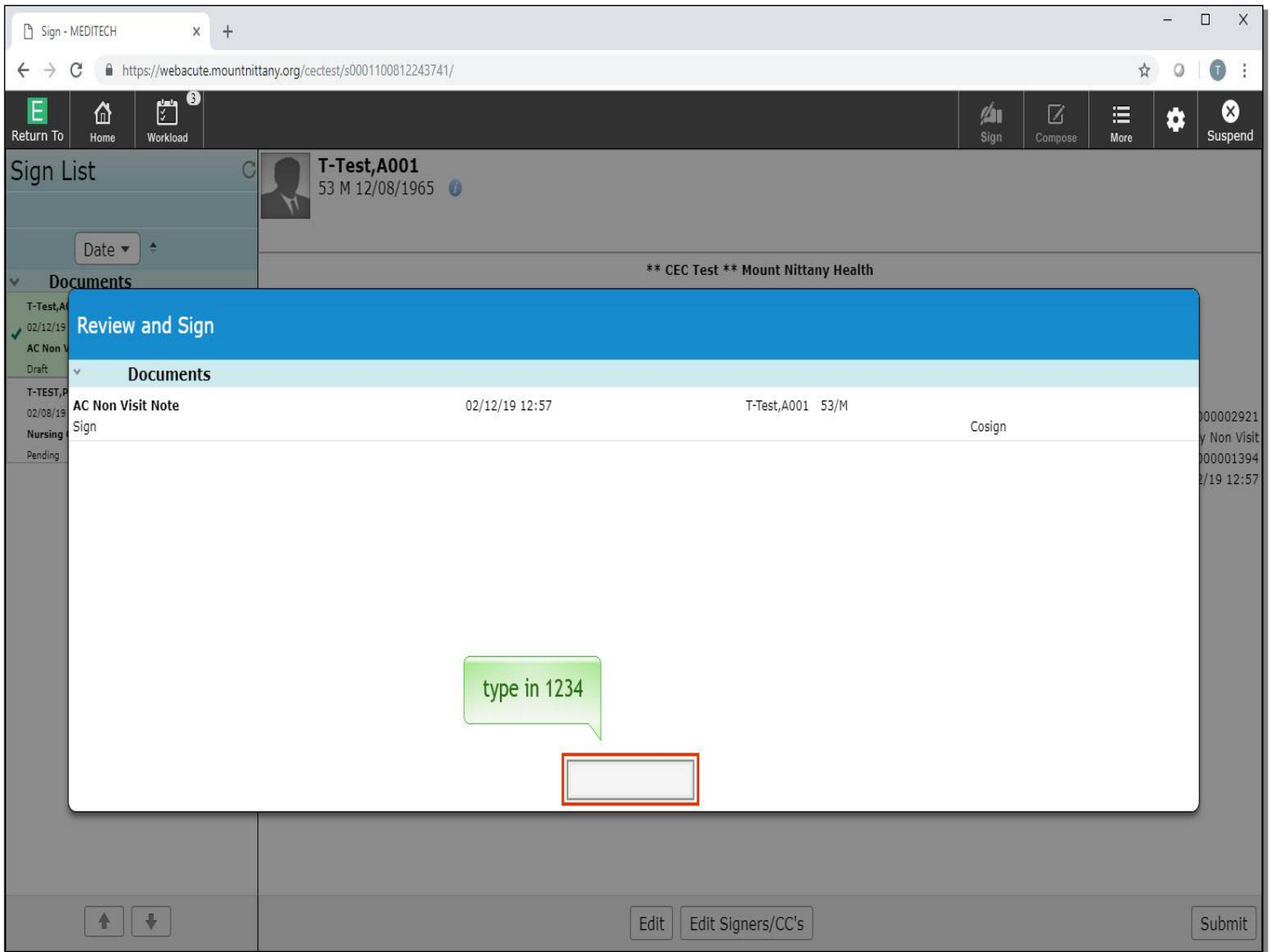


Click on the first document.

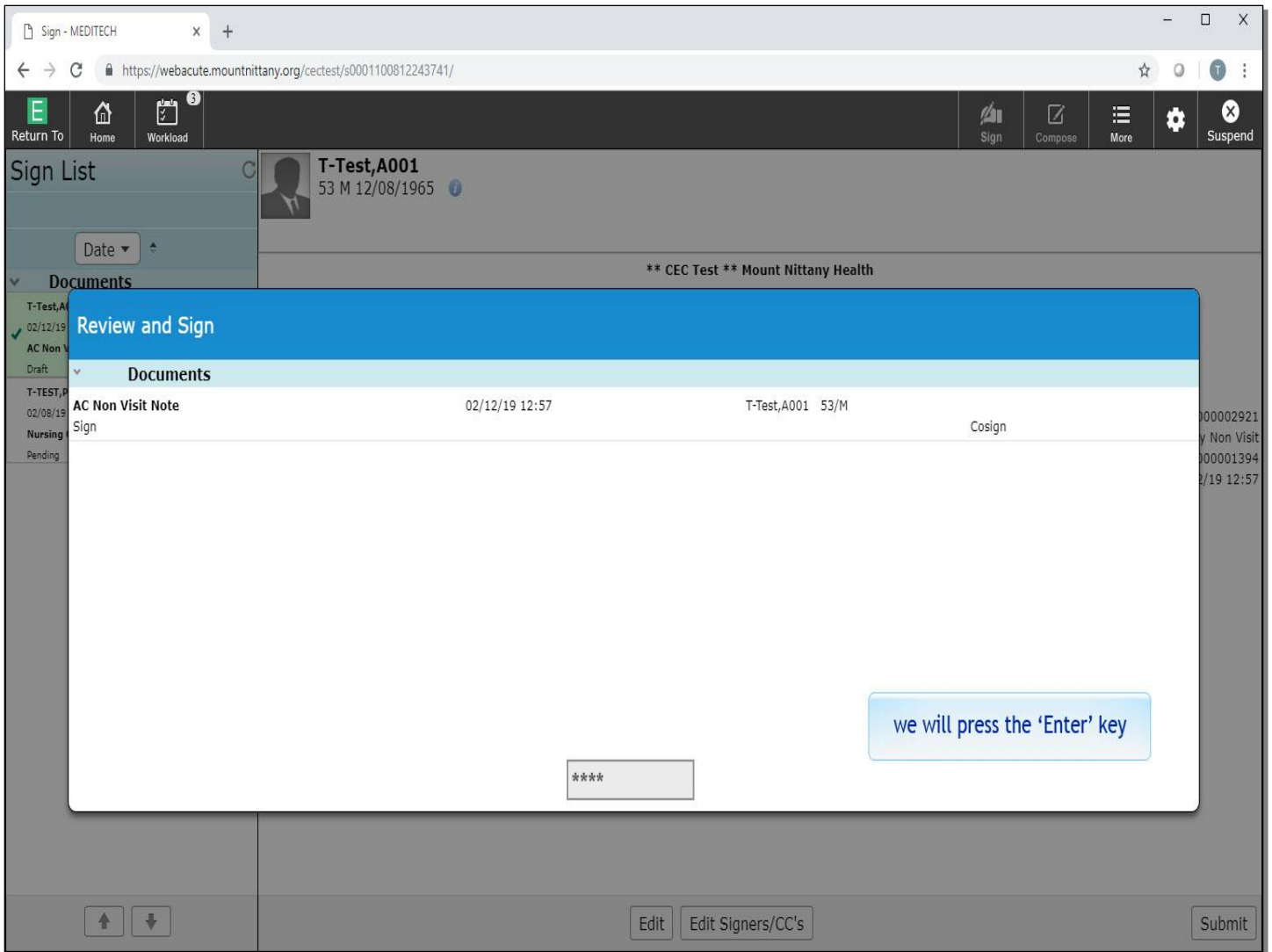


The screenshot shows a web browser window with the URL <https://webacute.mountrnity.org/cectest/s0001100812243741/>. The application header includes navigation icons for 'Return To', 'Home', and 'Workload', and user actions for 'Sign', 'Compose', 'More', and 'Suspend'. The main content area is titled 'Sign List' and features a patient profile for 'T-Test, A001' (53 M, 12/08/1965). A document titled 'AC Non Visit Note' is highlighted in green in the 'Documents' list on the left. The document preview shows the title 'AC Non Visit Note' and patient details: Patient Name: T-Test, A001; Date of Birth: 12/08/65; Attending Provider: Wise, Adrienne E; Date: 02/12/19 12:57. On the right, medical record information is displayed: Medical Record Number: M000002921; Patient Status: Ambulatory Non Visit; Account Number: AC0000001394; Initialization Date: 02/12/19 12:57. At the bottom, there are buttons for 'Edit', 'Edit Signers/CC's', and 'Submit'. A green callout bubble with the text 'click the 'Submit' button' points to the 'Submit' button.

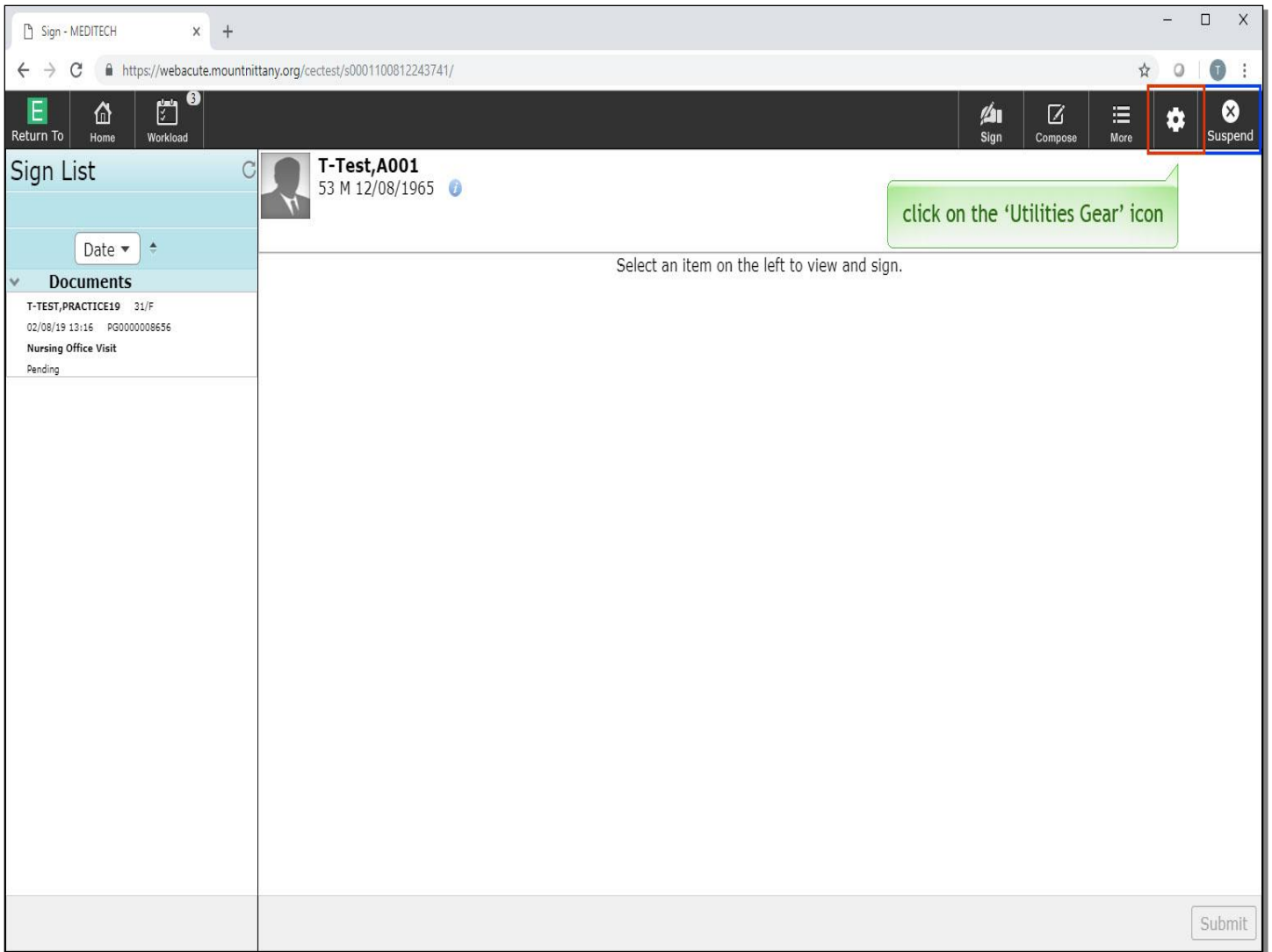
This brings up a preview of this document. If upon reviewing, you wish to edit the document, you can click Edit and this will launch you into the Document Routine, which we will cover in a separate lesson. You can also edit the signers or providers who will receive copies of this document by clicking the Edit Signers/CC's button. To sign this document, click the 'Submit' button.



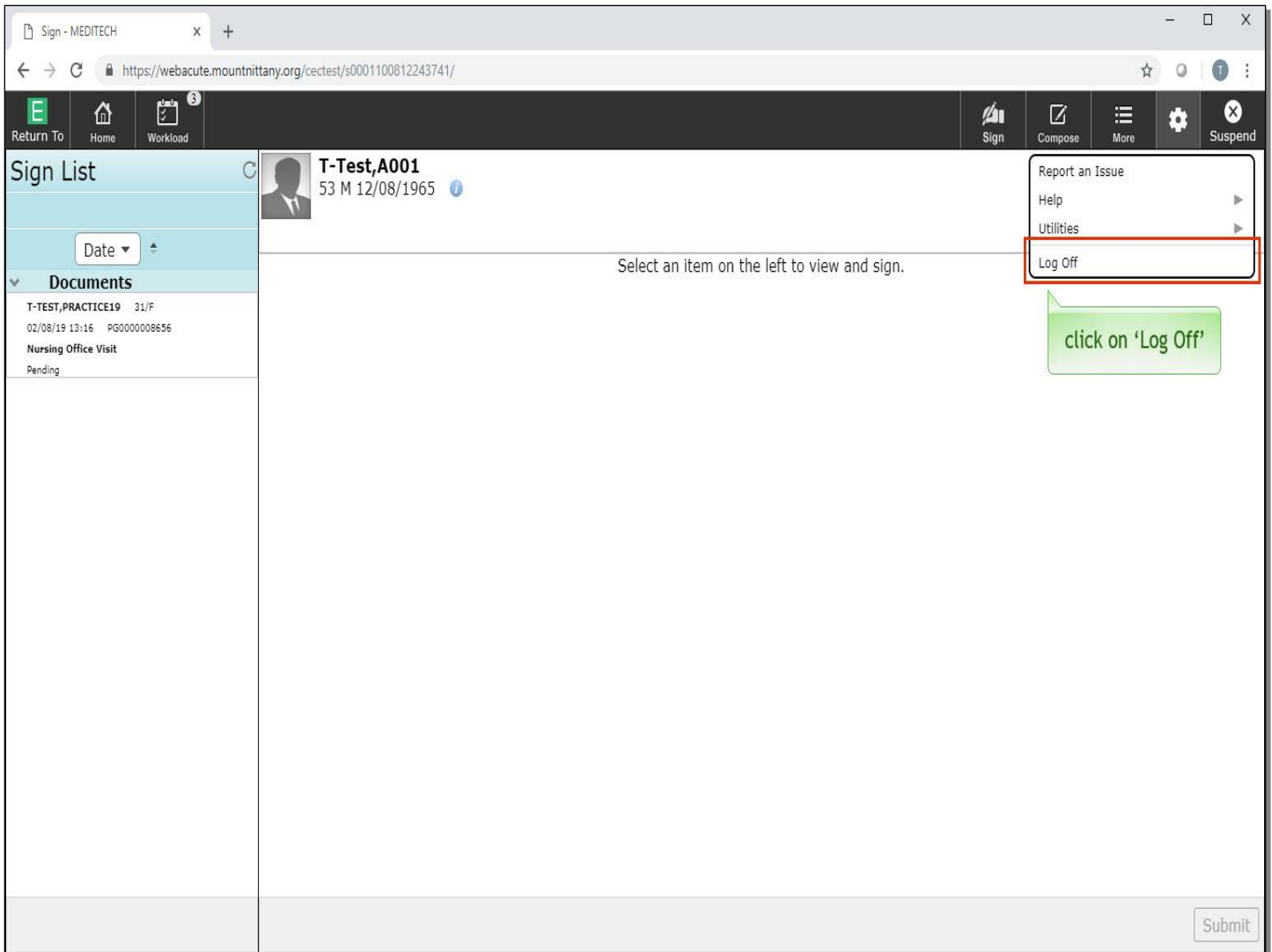
You are brought to the Review and Sign overlay. Notice that the cursor defaulted to this field, type in '1234'.



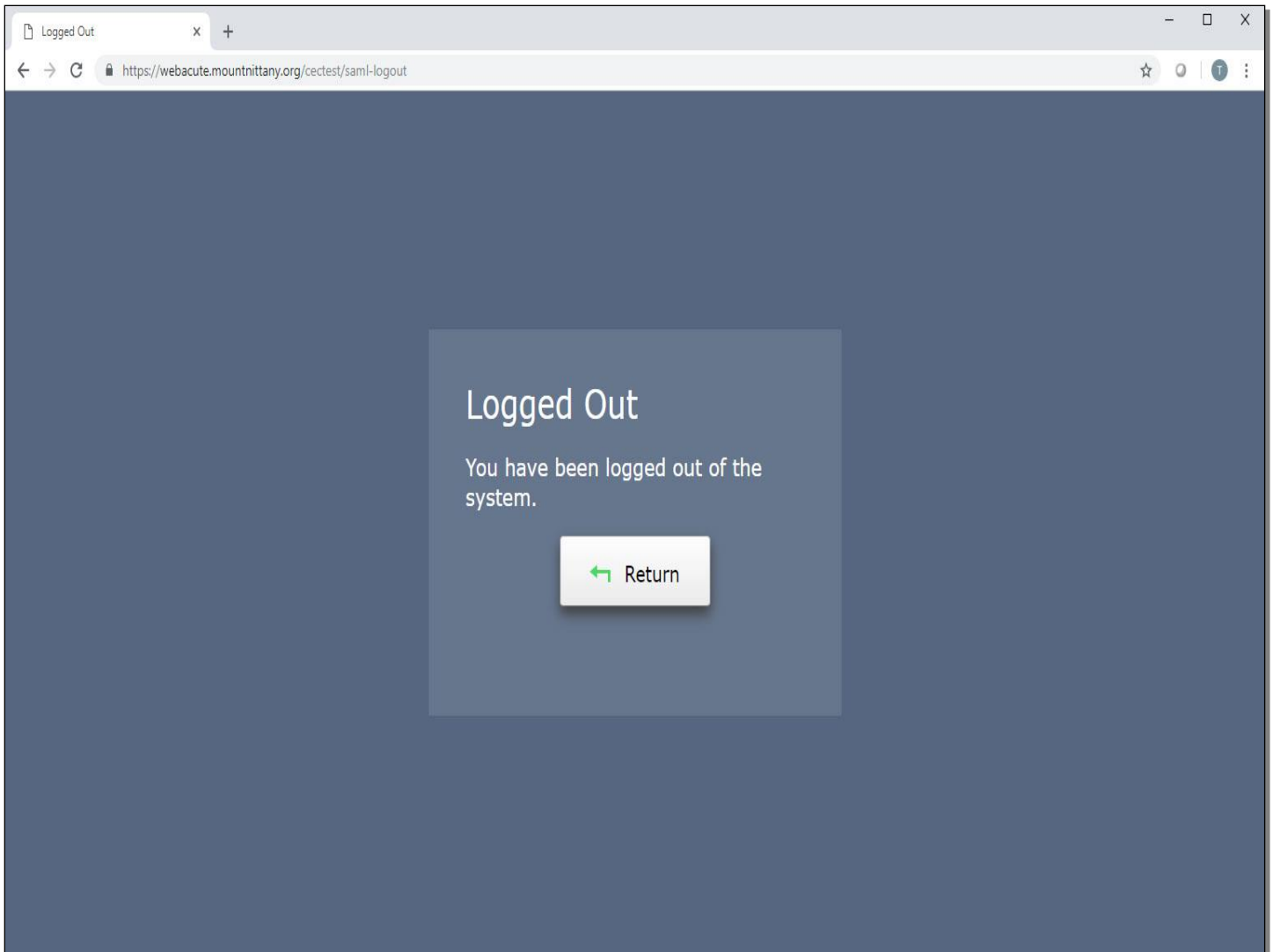
We will press the 'Enter' key for you.



Next, we'll review the Suspend icon. Clicking this will suspend your session, allowing you to pick up exactly where you were in the system prior to closing out. Lastly, we'll review the utilities gear icon. This is the gear icon in the top right of the screen. Click on the utilities gear icon.



A drop down appears with several options. Report an Issue can be used any time you are having abnormal problems with the system. This sends information to MEDITECH to help diagnose and resolve an issue. The Help in this section is about MEDITECH'S copyright information; this is not where you will find more information regarding the system. You can Log Off by clicking the last line from this drop down menu. Click on 'Log Off'.



Please note that it is important to always Log Off prior to x-ing out of the browser window. Closing the browser window prior to Logging Off of Expanse will keep that session open, which could potentially lock others out of the chart, depending on what area you were in when you closed the browser window.

This concludes the lesson on the Clinical Home Screen.

In this lesson, we learned:

- The basic features of the clinical home screen in the ambulatory environment
- How to find patients from another date or by using the Find Patient field
- How to turn on and off coverage and edit the coverage list
- How to change the display of patients on your schedule
- The basics of using the Sign List to sign orders and documents
- How to use the Return To function
- Two correct methods for logging off from Expanse

MEDITECH best practice guidelines have been integrated into this lesson.

Please refer to your facility-specific workflows for process questions not covered in this course.