



*Ordering Radiology
and UA Studies*

MEDITECH
E X P A N S E

This course will guide you through an introduction to placing simple non-medication orders using radiology, urine, and nursing orders.

Subtle on screen elements of the LIVE system may vary from what is shown within this course; however, the functionality is as shown.

The screenshot shows a web application interface for entering medical orders. At the top, there is a navigation bar with icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. Below this is a header for 'Orders' with a 'SUBMIT' button and a '0' indicator. The main area has tabs for 'CURRENT', 'ENTER', 'RECONCILE', and 'TRANSFER'. Under the 'ENTER' tab, there is an 'Add New' button and a search field containing 'XR ankle'. A callout bubble points to the search field with the text 'we will type in 'XR ankle''. To the right, a patient information panel displays 'T-Test, Rachel', '45, F · 04/02/1973', and 'MRN# M000002131'. Below this, there are fields for 'ADM INO, 2N N286 -2', '5ft 4in', '235lb 0.204oz', 'BSA: 2.19m²', 'BMI: 40.3kg/m²', and 'Conf VIP'. A 'Resus Status Not Ordered' warning is also present. At the bottom right, a 'Vital Signs' table is visible.

Vital Signs	
	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

This lesson begins on the 'Enter Orders' screen. The cursor is positioned in the 'Search All' field by default. X-rays can be found by typing XR, followed by a space, and then the area of the body you would like to X-ray.

We will type in 'XR, space, ankle'.

The screenshot shows a web application interface for medical orders. At the top, there's a navigation bar with icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. Below this is a header for 'Orders' with a 'SUBMIT' button and a count of '0'. The main area has tabs for 'CURRENT', 'ENTER', 'RECONCILE', and 'TRANSFER'. A search bar contains 'XR ankle' and a filter dropdown is set to 'All'. The search results list three items: 'XR ankle RT 2V', 'XR ankle RT min 3V routine', and 'XR ankle RT 2V'. A green callout box with the text 'click on the chevron' points to a small right-pointing arrow icon next to the first result. The right sidebar shows patient details for 'T-Test, Rachel', including age, sex, date of birth, MRN, and physical characteristics. It also displays 'Allergies' (Macrolide Antibiotics, mivacurium, [seasonal]) and 'Vital Signs' (BP, Pulse, Resp, Temp, O2 Sat) for 01/15/19 at 14:23.

You'll see there are a few options. For this example choose the 2-view, right ankle X-ray. Click on the chevron to the left of 'XR ankle RT 2V'.

The screenshot displays a web-based medical orders system. At the top, there's a navigation bar with icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. Below this is a teal header with 'Orders' and a 'SUBMIT 0' button. The main area is divided into sections: 'CURRENT' (with a dropdown), 'ENTER' (with 'Add New' and 'Process Orders' buttons), 'RECONCILE', and 'TRANSFER'. A search bar contains 'XR ankle' and a filter set to 'All'. The order list shows 'XR ankle RT 2V' with a 'Stat' checkbox highlighted in red and a green callout box with the text 'click in the checkbox'. Other orders include 'XR ankle LT 2V', 'XR ankle LT min 3V routine', and 'XR ankle RT min 3V routine'. The right sidebar shows patient details for 'T-Test, Rachel', including demographics, physical characteristics, and a table of vital signs.

Vital Signs	
	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Now that the chevron is expanded, you can see the four options immediately available. Click in the checkbox to the left of 'Stat'.

The screenshot shows a web-based medical orders interface. At the top, there is a navigation bar with icons for 'Return To', 'Home', 'Chart', 'Document', 'Orders', 'Discharge', 'Sign', 'Workload', 'Menu', and 'Suspend'. Below this is a teal header with the word 'Orders' and a 'SUBMIT' button with a red '1' notification. The main area is divided into sections: 'CURRENT' (with a dropdown), 'ENTER' (with 'Add New' and 'Process Orders' buttons), 'RECONCILE', and 'TRANSFER'. A search bar and filter dropdown are also present. The primary order is 'XR ankle RT 2V', which has a red checkmark in the 'Stat' column and a red asterisk next to 'New'. A red rectangular box highlights the 'Reason For Exam' field, which is currently empty. A green callout box with a white background and a green border points to this field, containing the text 'click in the 'Reason For Exam' field'. Below the main order, there are three other order entries: 'XR ankle LT 2V', 'XR ankle LT min 3V routine', and 'XR ankle RT min 3V routine'. On the right side, a patient information panel for 'T-Test, Rachel' (45, F, 04/02/1973, MRN# M000002131) is visible, along with physical characteristics (5ft 4in, 235lb, BSA: 2.19m², BMI: 40.3kg/m²) and a 'Resus Status Not Ordered' warning. A 'Vital Signs' section at the bottom right shows data for 01/15/19 at 14:23: BP 132/64, Pulse 86, Resp 20, Temp 98.8 F, and O2 Sat 100.

When you select this order the check box turns red. A required field appears indicating a 'Reason For Exam' is required. Click in the 'Reason for Exam' field.

Orders T-TEST 45F - MEDITECH

https://webacute.mountrnity.org/cectest/s0000975744494182/

Return To Home Chart Document Orders Discharge Sign Workload Menu Suspend

Orders SUBMIT 1

CURRENT ENTER RECONCILE TRANSFER

Add New Process Orders

Favorites Orders Sets Search All Filter: All

XR ankle RT 2V

XR ankle RT 2V Stat Ordered 01/23/19 14:30

Stat * New 02/11/19 03:25

*Reason For Exam

Portable Yes No

we will type in 'unable to bear weight'

XR ankle LT 2V

XR ankle LT min 3V routine

XR ankle RT min 3V routine

T-Test, Rachel
45, F · 04/02/1973
MRN# M000002131

ADM INO, 2N N286 -2

5ft 4in 235lb 0.204oz BSA: 2.19m² BMI: 40.3kg/m² Conf VIP

Acc# V00000067462 Resus Status Not Ordered No Hx Avail

Search Chart

Allergies

Macrolide Antibiotics Unknown
mivacurium Vomiting
[seasonal] Unknown

Vital Signs

	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

We will type in a reason for you of 'unable to bear weight'.

The screenshot displays a medical orders system interface. At the top, there's a navigation bar with icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. Below this is a teal header with 'Orders' and a 'SUBMIT 1' button. The main area is divided into sections: 'CURRENT' (with a dropdown), 'ENTER' (with 'Add New' and 'Process Orders' buttons), and 'TRANSFER'. A search bar labeled 'Search All' is highlighted with a red box and a green callout box containing the text 'click in the 'Search All' field'. Below the search bar, there are several order entries for 'XR ankle RT 2V' and 'XR ankle LT 2V'. The first entry has a 'Stat' checkbox checked and a 'Reason For Exam' field containing 'unable to bear weight'. Below this, there's a 'Portable' section with 'Yes' and 'No' buttons. The right sidebar shows patient information for 'T-Test, Rachel', including demographics, physical characteristics, and a 'Resus Status Not Ordered' warning. It also includes a 'Search Chart' section and a 'Vital Signs' table.

	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Below 'Reason For Exam', notice the option to choose whether or not this is a portable X-ray. This isn't a required field. If nothing is chosen, the X-ray will NOT be portable. Click in the 'Search All' field again to continue ordering.

The screenshot shows a web-based medical orders system. At the top, there is a navigation bar with icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. Below this is a teal header with the word 'Orders' and a 'SUBMIT 1' button. The main area is divided into sections: 'CURRENT' with a dropdown menu, 'ENTER' (highlighted), 'RECONCILE', and 'TRANSFER'. Below these are 'Add New' and 'Process Orders' buttons. A search bar contains the text 'UA' and is highlighted with a blue box. A callout bubble points to the search bar with the text 'we will type in 'UA''. Below the search bar is a list of orders: 'XR ankle RT 2V', 'XR ankle LT 2V', 'XR ankle LT min 3V routine', and 'XR ankle RT min 3V routine'. The first order is expanded to show details: 'XR ankle RT 2V Stat' with a status of 'Stat', 'Reason For Exam' as 'unable to bear weight', and 'Portable' options 'Yes' and 'No'. A second callout bubble points to the 'Enter' button in the 'Portable' section with the text 'we will press the 'Enter' key'. On the right side, there is a patient information panel for 'T-Test, Rachel', 45, F, 04/02/1973, MRN# M000002131. Below this are vital signs and allergies. The allergies section lists 'Macrolide Antibiotics: Unknown', 'mivacurium: Vomiting', and '[seasonal]: Unknown'. The vital signs section shows data for 01/15/19 14:23: BP 132/64, Pulse 86, Resp 20, Temp 98.8 F, and O2 Sat 100.

The next item you will order is a urinalysis, which can be found by typing in 'UA' and pressing the 'Enter' key. We will do this for you.

The screenshot shows a web-based medical orders system. At the top, there's a navigation bar with icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. Below this is a teal header for 'Orders' with a 'SUBMIT' button and a red '1' notification. The main area has tabs for CURRENT, ENTER, RECONCILE, and TRANSFER. A search bar contains 'UA' and a filter dropdown is set to 'All'. A list of orders is shown, with the second item 'UA [Urine rflx Micros+Cult if Ind]' highlighted. A red box is drawn around the chevron icon to the left of this order, and a green callout box points to it with the text 'click on the chevron'. The right sidebar shows patient details for 'T-Test, Rachel', including height, weight, BMI, and a warning that 'Resus Status Not Ordered'. Below this are sections for Allergies and Vital Signs.

There are three basic orders for a urinalysis.

Urine Reflex Microscopic will perform the urinalysis and the microscopic inspection if the urinalysis indicates this.

Urine Reflex Microscopic and Culture if Indicated will take the previous order a step further and culture the urine if indicated from the microscopic findings.

The Point of Care Urinalysis is most typically used in L&D and the ED setting. Click on the chevron to the left of 'UA' Microscopic & Culture if indicated.

The screenshot displays a web-based medical orders system. At the top, there's a navigation bar with icons for 'Return To', 'Home', 'Chart', 'Document', 'Orders', 'Discharge', 'Sign', 'Workload', 'Menu', and 'Suspend'. Below this is a teal header for 'Orders' with a 'SUBMIT 1' button. The main area is divided into sections: 'CURRENT' (with a dropdown), 'ENTER' (with 'Add New' and 'Process Orders' buttons), 'RECONCILE', and 'TRANSFER'. A search bar contains 'UA' and a filter set to 'All'. The order list shows 'UA [Urine rfx Micros+Cult if Ind] Routine' with a checkbox to its left, which is highlighted by a red box and a green callout box containing the text 'click in the checkbox'. Other options like 'Stat', 'Urgent', and 'AMLAB' are also visible. The right sidebar provides patient details for 'T-Test, Rachel', including demographics, physical characteristics, and a list of allergies (Macrolide Antibiotics, mivacurium, [seasonal]). A 'Vital Signs' section shows data for 01/15/19 at 14:23, including BP (132/64), Pulse (86), Resp (20), Temp (98.8 F), and O2 Sat (100).

From the various directions, click in the checkbox to the left of 'Routine'.

The screenshot displays a web-based medical orders system. The main area shows a list of orders for patient Rachel T-Test. The order 'Urine rflux Microscopic' is highlighted, and a callout box indicates that the 'No' button for the '*Cath' field should be clicked. The right sidebar provides patient details and vital signs.

Parameter	Value
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Take a look at the orders. Cath has been pre-selected to 'No'. Click the 'No' button to de-select.

The screenshot shows a web-based medical orders system. The main area displays a list of orders for a patient named Rachel T-Test. One order, 'Urine rflux Microscopic', is highlighted in red, indicating it requires attention. Below this order, there is a 'Cath' question with two buttons: 'Yes' and 'No'. A green callout box with a white border points to the 'No' button, containing the text 'click the 'No' button'. The interface also includes a top navigation bar with icons for 'Return To', 'Home', 'Chart', 'Document', 'Orders', 'Discharge', 'Sign', 'Workload', 'Menu', and 'Suspend'. On the right side, there is a patient information panel for Rachel T-Test, including her MRN, date of birth, and vital signs.

Notice the order changed from green to red, indicating that the Cath question must be answered in order to satisfy the requirements for this order. Select 'Yes' only if you want the urinalysis to come from a catheter, otherwise it will be collected via clean catch. Please note that if you have a patient that does not have a catheter, but select 'Yes', the nurses will straight cath.

Click the 'No' button for Cath.

The screenshot displays a web-based medical orders system. At the top, there's a navigation bar with icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. Below this is a teal header for 'Orders' with a 'SUBMIT 2' button. The main area is divided into sections: 'CURRENT' (with a dropdown), 'ENTER' (with 'Add New' and 'Process Orders' buttons), 'RECONCILE', and 'TRANSFER'. A search bar labeled 'Search All' is highlighted with a red box and a green callout bubble that says 'click in the 'Search All' field'. Below the search bar, there are several order entries, including 'UA [Urine Dipstick, poc]' and 'UA [Urine rfx Micros+Cult if Ind Routine]'. The right-hand panel shows patient information for 'T-Test, Rachel', including age, sex, date of birth, MRN, and physical characteristics. It also displays a 'Resus Status Not Ordered' warning and a 'Vital Signs' section with a table of recent readings.

	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Next, we'll take a look at a nursing order. Click in the 'Search All' field once again to continue ordering.

Orders T-TES 45F - MEDITECH x +

https://webacute.mountrnity.org/cectest/s0000975744494182/

Return To Home Chart Document Orders Discharge Sign Workload Menu Settings Suspend

Orders SUBMIT 2

CURRENT ENTER RECONCILE TRANSFER

Add New Process Orders

Favorites Orders Sets pulse Filter: All

UA [Urine Dipstick, poc] [R] we will type in 'pulse'

UA [Urine rflx Micros+Cult i] Routine Uncollected 01/23/19 14:35

Urine rflx Micros+Cult if Ind Routine New 02/11/19 03:25

*Cath Yes No

UA [Urine rflx Microscopic]

T-Test, Rachel
45, F · 04/02/1973
MRN# M000002131

ADM INO, 2N N286 -2

5ft 4in 235lb 0.204oz BSA: 2.19m² BMI: 40.3kg/m² Conf VIP

Acc# V00000067462 Resus Status Not Ordered No Hx Avail

Search Chart

Allergies

Macrolide Antibiotics Unknown
mivacurium Vomiting
[seasonal] Unknown

Vital Signs

	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

We will type in 'pulse' for you.

The screenshot shows a web-based medical orders system. At the top, there's a navigation bar with icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. Below this is a teal header with 'Orders' and a 'SUBMIT 2' button. The main area has tabs for CURRENT, ENTER, RECONCILE, and TRANSFER. A search bar contains 'pulse' and a filter dropdown is set to 'All'. A list of orders is shown, with 'Pulse Oximetry [RC]' highlighted. A green callout box with the text 'click on the chevron' points to a right-pointing arrow icon next to this order. The right sidebar contains patient information for 'T-Test, Rachel', including age, sex, date of birth, and MRN. It also shows physical characteristics, account information, and a 'Resus Status Not Ordered' warning. Below that are sections for 'Allergies' and 'Vital Signs', with a table of vital signs for 01/15/19 at 14:23.

Vital Sign	Value
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Each of these orders has abbreviations in brackets.

Nursing orders fall under Routine Care, or 'RC'. Respiratory Therapy and Sterile Processing are the other designations for the orders on this page, as denoted by 'RT' and 'SP', respectively.

Click on the chevron to the left of 'Pulse Oximetry'.

The screenshot displays a medical orders system interface. At the top, there's a navigation bar with icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. Below this is a teal header for 'Orders' with a 'SUBMIT 2' button. The main area is divided into sections: 'CURRENT' (with a dropdown), 'ENTER' (with 'Add New' and 'Process Orders' buttons), 'RECONCILE', and 'TRANSFER'. A search bar contains 'pulse' and a filter set to 'All'. The 'Pulse Oximetry [RC]' section is expanded, showing a list of orders:

Order Name	Status	Date/Time
Pulse Oximetry [RC] PERUNIT	Active	01/23/19 14:35
Pulse Oximetry [RC] .CONTINUOUS	Active	01/14/19 07:58
<input type="checkbox"/> Q1H		
<input type="checkbox"/> CONT		
<input checked="" type="checkbox"/> DAILY		
<input type="checkbox"/> ONCE		

Below this list are several other order categories like 'Ambulatory Pulse Ox [RC]', 'Assess Pulses at & distal punc [RC]', 'Doppler for pulses [RC]', 'Nocturnal Pulse Oximetry [Pulse Ox Overnight Study] [RT]', and 'Size Wise Pulseate Air Mattress [SP]'. A green callout box with the text 'click in the checkbox' points to the 'DAILY' checkbox. The right sidebar contains patient information for 'T-Test, Rachel' (45, F, 04/02/1973, MRN# M000002131), vital signs (5ft 4in, 235lb, 0.204oz, BSA: 2.19m², BMI: 40.3kg/m²), allergies (Macrolide Antibiotics: Unknown, mivacurium: Vomiting, [seasonal]: Unknown), and a 'Vital Signs' section with a table:

Vital Sign	Value
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

To have the Pulse Ox done per unit protocol, you will need to change the direction of one of these orders. Selecting PER UNIT will ensure that the patient is getting their Pulse Ox checked according to the unit policies, which varies depending on the unit the patient is placed on or transferred to. This can be beneficial if your patient begins in ICU, but their condition improves and they are transferred to a medical floor. To order this, click in the checkbox to the left of 'DAILY'.

Orders T-TEST 45F - MEDITECH

https://webacute.mountrnity.org/cectest/s0000975744494182/

Return To Home Chart Document Orders Discharge Sign Workload Menu Suspend

Orders SUBMIT 3

CURRENT ENTER RECONCILE TRANSFER

Add New Process Orders

Favorites Orders Sets Search All Filter: All

Pulse Oximetry [RC]

Pulse Oximetry [RC] PERUNIT	Active	01/23/19 14:35
Pulse Oximetry [RC] .CONTINUOUS	Active	01/14/19 07:58
DAILY	New	02/11/19 03:25

click on 'DAILY' [RT]

Assess Pulses at & distal punc [RC]

Doppler for pulses [RC]

Nocturnal Pulse Oximetry [Pulse Ox Overnight Study] [RT]

Size Wise Pulseate Air Mattress [SP]

T-Test, Rachel
45, F · 04/02/1973
MRN# M000002131

ADM INO, 2N N286 -2

5ft 4in 235lb 0.204oz BSA: 2.19m² BMI: 40.3kg/m² Conf VIP

Acc# V00000067462 Resus Status Not Ordered No Hx Avail

Search Chart

Allergies

Macrolide Antibiotics Unknown
mivacurium Vomiting
[seasonal] Unknown

Vital Signs

	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Click directly on the word 'DAILY'.

Orders T-TEST 45F - MEDITECH

https://webacute.mountrnity.org/cectest/50000975744494182/

Return To Home Chart Document Orders Discharge Sign Workload Menu Suspend

Orders SUBMIT 3

CURRENT ENTER RECONCILE TRANSFER

Add New Process Orders

Favorites Orders Sets Search All Filter: All

Pulse Oximetry [RC]

Pulse Oximetry [RC] PERUNIT	Active	01/23/19 14:35
Pulse Oximetry [RC] CONTINUOUS	Active	01/14/19 07:58
PERU	* New	02/11/19 03:25

we will type in 'PERU'

Assess Pulses at & distal punc [RC]

Doppler for pulses [RC]

Nocturnal Pulse Oximetry [Pulse Ox Overnight Study] [RT]

Size Wise Pulseate Air Mattress [SP]

T-Test, Rachel
45, F · 04/02/1973
MRN# M000002131

ADM INO, 2N N286 -2

5ft 4in 235lb 0.204oz BSA: 2.19m² BMI: 40.3kg/m² Conf VIP

Acc# V00000067462 Resus Status Not Ordered No Hx Avail

Search Chart

Allergies

Macrolide Antibiotics Unknown
mivacurium Vomiting
[seasonal] Unknown

Vital Signs

	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

This brings up a search bar for the frequency. We will type in 'PERU'.

Orders T-TES 45F - MEDITECH

https://webacute.mountrnity.org/cectest/s0000975744494182/

Return To Home Chart Document Orders Discharge Sign Workload Menu Suspend

Orders SUBMIT 3

CURRENT ENTER RECONCILE TRANSFER

Add New Process Orders

Favorites Orders Sets Search All Filter: All

Pulse Oximetry [RC]

Pulse Oximetry [RC] PERUNIT	Active	01/23/19 14:35
Pulse Oximetry [RC] .CONTINUOUS	Active	01/14/19 07:58
PERU	* New	02/11/19 03:25

NOW
 ONCE
 PC
 PCHS
 PERUNIT

click on 'PERUNIT'

Size Wise Pulseate Air Mattress [SP]

T-Test, Rachel
 45, F · 04/02/1973
 MRN# M000002131

ADM INO, 2N N286 -2

5ft 4in 235lb 0.204oz BSA: 2.19m² BMI: 40.3kg/m² Conf VIP

Acc# V00000067462 Resus Status Not Ordered No Hx Avail

Search Chart

Allergies

Macrolide Antibiotics Unknown
 mivacurium Vomiting
 [seasonal] Unknown

Vital Signs

	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Select 'PERUNIT'.

The screenshot shows a web-based medical orders system. At the top, there's a navigation bar with icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. Below this is a teal header with 'Orders' and a 'SUBMIT 1' button. The main area has tabs for CURRENT, ENTER, RECONCILE, and TRANSFER. A search bar contains 'UA' and is highlighted with a blue box. A callout bubble points to the search bar with the text 'we will type in 'UA''. Below the search bar, there are several order entries for 'XR ankle RT 2V' and 'XR ankle LT 2V'. One entry is expanded to show details like 'Stat', 'Reason For Exam: unable to bear weight', and 'Portable' options. On the right side, there's a patient information panel for 'T-Test, Rachel', including demographics, physical characteristics, and a table of vital signs.

we will type in 'UA'

we will press the 'Enter' key

Vital Signs	
	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Next you want to order a head CT. To find CTs, use the same structure you used to find the X-rays. Type CT, followed by the part of the body you'd like an image of. In the 'Search All' field we will type in 'CT, space, head'.

The screenshot shows a web application interface for medical orders. At the top, there's a navigation bar with icons for 'Return To', 'Home', 'Chart', 'Document', 'Orders', 'Discharge', 'Sign', 'Workload', 'Menu', and 'Suspend'. Below this is a teal header with 'Orders' and a 'SUBMIT 3' button. The main area has tabs for 'CURRENT', 'ENTER', 'RECONCILE', and 'TRANSFER'. A search bar contains 'CT head' and a filter dropdown is set to 'All'. A list of orders is shown, with the first one 'CT head/brain wo/w con' highlighted. A green callout box with the text 'click on the chevron' points to a small right-pointing arrow icon to the left of this order. The right sidebar contains patient details for 'T-Test, Rachel', including age, sex, date of birth, MRN, and physical characteristics. It also shows 'Resus Status Not Ordered' and a table of 'Allergies' and 'Vital Signs'.

Click on the chevron to the left of 'CT head/brain wo/w con'.

The screenshot displays a web-based medical orders system. At the top, there's a navigation bar with icons for 'Return To', 'Home', 'Chart', 'Document', 'Orders', 'Discharge', 'Sign', 'Workload', 'Menu', and 'Suspend'. Below this is a teal header for 'Orders' with a 'SUBMIT 3' button. The main area is divided into sections: 'CURRENT' (with a dropdown), 'ENTER', 'RECONCILE', and 'TRANSFER'. A search bar contains 'CT head' and a filter set to 'All'. A list of orders is shown under 'CT head/brain wo/w con', with the first row containing 'CT head/brain wo/w con Stat', 'Ordered', and '01/23/19 14:35'. A red checkbox is next to 'Stat', and a green callout box with the text 'click in the checkbox' points to it. Below the list are several other order types like 'CT head venogram w con' and 'CT head/brain w con'. On the right side, a patient summary for 'T-Test, Rachel' (45, F, 04/02/1973, MRN# M000002131) is shown, including physical stats (5ft 4in, 235lb 0.204oz), BSA (2.19m²), BMI (40.3kg/m²), and 'Resus Status Not Ordered'. Below this is a 'Vital Signs' section with a table of readings for 01/15/19 at 14:23.

Vital Signs	
	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Click in the checkbox to the left of 'Stat'.

The screenshot displays a web-based medical orders system. At the top, there's a navigation bar with icons for 'Return To', 'Home', 'Chart', 'Document', 'Orders', 'Discharge', 'Sign', 'Workload', 'Menu', and 'Suspend'. Below this is a teal header for 'Orders' with a 'SUBMIT' button and a red notification badge with the number '4'. The main area is divided into sections: 'CURRENT' (with a dropdown), 'ENTER' (with 'Add New' and 'Process Orders' buttons), and 'TRANSFER'. A search bar and filter dropdown are also present. The order list shows 'CT head/brain wo/w con' as the selected order, with a 'Stat' checkbox and a '* New' indicator. The 'Reason For Exam' field is highlighted with a red border. A green callout box with the text 'click in the 'Reason For Exam' field' points to this field. The right sidebar contains patient details for 'T-Test, Rachel', including demographics, physical characteristics, and a table of allergies and vital signs.

Allergies	
Macrolide Antibiotics	Unknown
mivacurium	Vomiting
[seasonal]	Unknown

Vital Signs	
	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Note that like the X-ray order, the 'Reason For Exam' field is required. Click in the 'Reason For Exam' field.

Orders T-TEST 45F - MEDITECH

https://webacute.mountrnity.org/cectest/50000975744494182/

Return To Home Chart Document Orders Discharge Sign Workload Menu Suspend

Orders SUBMIT 4

CURRENT ENTER RECONCILE TRANSFER

Add New Process Orders

Favorites Orders Sets Search All Filter: All

CT head/brain wo/w con

CT head/brain wo/w con Stat Ordered 01/23/19 14:35

Stat * New 02/11/19 03:31

Mode Of Transportation

*Reason For Exam **MVA**

we will type in 'MVA'

CT head venogram w con

CT head venogram wo/w con

CT head/brain w con

CT head/brain wo con

T-Test, Rachel
45, F · 04/02/1973
MRN# M000002131

ADM INO, 2N N286 -2

5ft 4in 235lb 0.204oz BSA: 2.19m² BMI: 40.3kg/m² Conf VIP

Acc# V00000067462 Resus Status Not Ordered No Hx Avail

Search Chart

Allergies

Macrolide Antibiotics Unknown
mivacurium Vomiting
[seasonal] Unknown

Vital Signs

	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

We will type in 'MVA' for you.

The screenshot shows a web-based medical orders system. The main header includes navigation icons for Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, and Suspend. The 'Orders' section is active, showing a 'SUBMIT' button with a red '4' notification. Below this are tabs for CURRENT, ENTER, RECONCILE, and TRANSFER. A search bar and filter dropdown are present. The main content area displays a list of orders, with the first one selected: 'CT head/brain wo/w con Stat'. This order is marked as 'New' and was ordered on 02/11/19 at 03:31. The 'Reason For Exam' is 'MVA'. The 'Mode Of Transportation' field is empty, and a red box highlights a small downward arrow icon next to it. A green callout box with the text 'click the down arrow' points to this icon. To the right of the main form is a patient information panel for 'T-Test, Rachel', including demographics, physical characteristics, and a table of vital signs.

Vital Signs	
	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Also note that you can fill in the Mode Of Transportation. Click the down arrow in the 'Mode Of Transportation' field.

The screenshot shows a web-based medical orders system. The main header includes navigation icons (Return To, Home, Chart, Document, Orders, Discharge, Sign, Workload, Menu, Suspend) and a 'SUBMIT 4' button. The 'Orders' section is active, showing a list of orders for 'T-Test, Rachel'. The first order is 'CT head/brain wo/w con Stat', ordered on 01/23/19 at 14:35. A dropdown menu is open for the 'Reason For Exam' field, listing options: Ambulance, Ambulatory, Bed, Cane, and Carried. A green callout box with an arrow points to the dropdown arrow icon, with the text 'click the down arrow'. The right sidebar displays patient information: T-Test, Rachel, 45, F, 04/02/1973, MRN# M000002131. It also shows physical characteristics (5ft 4in, 235lb, BSA: 2.19m², BMI: 40.3kg/m²), account information (Acc#: V00000067462, Resus Status Not Ordered), and vital signs (BP: 132/64, Pulse: 86, Resp: 20, Temp: 98.8 F, O2 Sat: 100).

You will see a variety of answers here if you choose to fill this in. Click the down arrow again to collapse these options.

Orders T-TEST 45F - MEDITECH x +

https://webacute.mountrnity.org/cectest/s0000975744494182/

Return To Home Chart Document Orders Discharge Sign Workload Menu Suspend

Orders **SUBMIT** 4

CURRENT ENTER RECONCILE TRANSFER

Add New Process Orders

Favorites Orders Sets Search All Filter: All

CT head/brain wo/w con

CT head/brain wo/w con Stat Ordered 01/23/19 14:35

Stat New 02/11/19 03:31

Mode Of Transportation

*Reason For Exam MVA

CT head venogram w con

CT head venogram wo/w con

CT head/brain w con

CT head/brain wo con

T-Test, Rachel 04/02/1973 0000002131 -2

5ft 4in 235lb 0.204oz BSA: 2.19m² BMI: 40.3kg/m² Conf VIP

Acc# V00000067462 Resus Status Not Ordered No Hx Avail

Search Chart

Allergies

Macrolide Antibiotics Unknown

mivacurium Vomiting

[seasonal] Unknown

Vital Signs

01/15/19 14:23

BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

Now you are ready to submit your orders. Click the 'Submit' button.

The screenshot displays the 'Order Summary' interface. At the top, there is a navigation bar with icons for 'Return To', 'Home', 'Chart', 'Document', 'Orders', 'Discharge', 'Sign', 'Workload', 'Menu', and 'Suspend'. Below this is a header section with 'Order Summary' on the left, a 'SAVE 4' button on the right, and a search input field highlighted with a red box. A green callout bubble with the text 'type in 1234' points to this search field. The main area contains a table of orders with columns for 'ORDERS', 'DATE', and 'STATUS'. The table lists four orders, all with a status of 'New'. On the right side, there is a sidebar with patient information for 'T-Test, Rachel', including age, sex, date of birth, and MRN. Below this, there are sections for 'Allergies' and 'Vital Signs'.

ORDERS	DATE	STATUS
Pulse Oximetry [RC] PERUNIT	02/11/19 03:25	New
CT head/brain wo/w con Stat	02/11/19 03:31	New
XR ankle RT 2V Stat	02/11/19 03:25	New
Urine rfix Micros+Cult if Ind Routine	02/11/19 03:25	New

T-Test, Rachel
 45, F · 04/02/1973
 MRN# M000002131

ADM INO, 2N N286 -2

5ft 4in BSA: 2.19m² Conf
 235lb 0.204oz BMI: 40.3kg/m² VIP

Acc# V00000067462 Resus Status Not Ordered
 No Hx Avail

Allergies

- Macrolide Antibiotics Unknown
- mivacurium Vomiting
- [seasonal] Unknown

Vital Signs

	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

When you do this, the screen will change to the Order Summary, where you can review your orders prior to placing them. Type in '1234'.

Orders T-TE5 45F - MEDITECH x +

https://webacute.mountrnity.org/cectest/60000975744494182/

Return To Home Chart Document Orders Discharge Sign Workload Menu Suspend

Order Summary

SAVE 4

CURRENT ENTER RECONCILE

ORDERS	DATE	STATUS
Pulse Oximetry [RC] PERUNIT	02/11/19 03:25	New
CT head/brain wo/w con Stat	02/11/19 03:31	New
XR ankle RT 2V Stat	02/11/19 03:25	New
Urine rfix Micros+Cult if Ind Routine	02/11/19 03:25	New

we will press the 'Enter' key

T-Test, Rachel
45, F · 04/02/1973
MRN# M000002131

ADM INO, 2N N286 -2

5ft 4in 235lb 0.204oz BSA: 2.19m² BMI: 40.3kg/m² Conf VIP

Acc# V00000067462 Resus Status Not Ordered No Hx Avail

Search Chart

Allergies

- Macrolide Antibiotics Unknown
- mivacurium Vomiting
- [seasonal] Unknown

Vital Signs

	01/15/19 14:23
BP	132/64
Pulse	86
Resp	20
Temp	98.8 F
O2 Sat	100

We will press the 'Enter' key for you.

The screenshot shows a web-based medical orders management system. The main area displays a list of orders for a patient named Rachel T-Test. The orders are categorized into several groups:

- Care:**
 - Apply / Change Dressing [RC] DAILY (Tingley, Stephen, MD, 01/15/19 09:58, Active)
 - Cardiac Monitor [RC] ONCE (Elias, Jeffrey, DO, 01/14/19 07:58, Active)
 - Communication order [RC] ONCE (Tingley, Stephen, MD, 01/15/19 10:00, Active)
 - Isolation Precautions [RC] ONCE (Elias, Jeffrey, DO, 01/23/19 11:02, Active)
 - PEG / Feeding Tube Instruction [RC] ONCE (Elias, Jeffrey, DO, 02/05/19 15:40, Active)
 - Pulse Oximetry [RC] .CONTINUOUS (Elias, Jeffrey, DO, 01/14/19 07:58, Active)
 - Pulse Oximetry [RC] PERUNIT (me, 01/23/19 14:35, Active)
 - Pulse Oximetry [RC] PERUNIT (me, 02/11/19 03:25, Active)
 - TED stocking application [RC] NOW (Stevens, Jessica, DO, 01/15/19 09:23, Active)
- Consults:**
- Dietary:**
- Discharge:**
- Imaging and XRays:**
 - CT head/brain wo/w con Stat (me, 01/23/19 14:35, Ordered)
 - CT head/brain wo/w con Stat (me, 02/11/19 03:31, Ordered)
 - XR ankle RT 2V Stat (me, 01/23/19 14:30, Ordered)
 - XR ankle RT 2V Stat (me, 02/11/19 03:25, Ordered)

The right-hand sidebar provides patient information: T-Test, Rachel (45, F, 04/02/1973, MRN# M000002131). It also shows physical characteristics (5ft 4in, 235lb, BSA: 2.19m², BMI: 40.3kg/m²), an account number (V00000067462), and a note that Resus Status is Not Ordered. Allergies listed include Macrolide Antibiotics (Unknown), mivacurium (Vomiting), and [seasonal] (Unknown). Vital signs for 01/15/19 at 14:23 are: BP 132/64, Pulse 86, Resp 20, Temp 98.8 F, and O2 Sat 100.

This concludes the training on Non-Medication Orders.

In this lesson we demonstrated how to:

- Place orders for an X-ray, a urinalysis, a nursing order, and a CT
- Recognize and fill in required fields in orders
- Address Yes/No questions in orders
- Interpret the Yes/No question for Cath in urinalysis orders
- Change the urgency or frequency of an order

MEDITECH best practice guidelines have been integrated into this lesson.

Please refer to your facility-specific workflows for process questions not covered in this course.