

This course will guide you through:

- The creation of a document
- The difference between flat and full edit modes
- The various tools included in the Documentation Template System
- How to enter the Review of Systems and Physical Exam
- How to save, exit, and return to your document
- How to sign a document.

Subtle on screen elements of the LIVE system may vary from what is shown within this course; however, the functionality is as shown.

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T-Test,SusanCHF M 41 F 1E/E107-1 ADM IN	466 days	Tingley,Stephen T Tingley,Stephen T	Full Code	CHF (congestive heart failure) Myocardial infarction		LAB IMG DEPT NOTE	
T-TEST,MELISA 44 F 1E/E108-1 ADM IN	143 days Consult	Berardi, Melisa Berardi, Melisa	Resus Status Not Ordered Hx A.	- Hashimoto's disease		LAB IMG DEPT NOTE	
T-TEST,CLASSROOM 58 M 1E/E109-1 ADM IN	348 days	Guillard,Frank Wickham,Marissa M	Resus Status Not Ordered Hx A	Nasal septal hematoma Posterior epistaxis Limited code status		LAB IMG DEPT NOTE	
T-TEST,PRACTICE24 85 M 2E/E211-1 ADM IN	329 days	Ratner,Jeffrey A. Tingley,Stephen T	Full Code	Retinal and vitreous disorder Sick sinus syndrome due to SA n		LAB IMG DEPT NOTE	
IT-TEST,ACUTE CF 47 M 2E/E212-1 ADM IN	124 days	Tingley,Stephen T Tingley,Stephen T	Resus Status Not Ordered No H.	- DVT prophylaxis Sepsis Hypertension		LAB IMG DEPT NOTE	
T-TEST,URO01	5 days	Oselinsky,David	Resus Status Not Ordered No H.				

You will begin this lesson on the patient Rounds List. To open a document for T-TEST,TY, click within the row associated with the patient's name. Click in the white space under code status.

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T-TEST,PRACTICE24 85 M 2E/E211-1 ADM IN	329 days	Ratner.Jeffrey A. Tingley,Stephen T	Full Code	Retinal and vitreous disorder Sick sinus syndrome due to SA n		LAB IMG DEPT NOTE	
IT-TEST,ACUTE CF 47 M 2E/E212-1 ADM IN	124 days	Tingley,Stephen T Tingley,Stephen T	Resus Status Not Ordered No H.	DVT prophylaxis Sepsis Hypertension		LAB IMG DEPT NOTE	
T-TEST,URO01	5 days	Oselinsky,David	Resus Status Not Ordered No H.				

Notice the patient's row is now highlighted green. Click on the 'Document' icon in the navigation bar.

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The first document is 'History & Physical'. Since this is a template you will use often, 'Favorite' it by clicking on the star icon.

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To collapse the drop down list, click below it.

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Click on the 'History & Physical' card which appears in the 'Add New Document' section.

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Medical History		Cholecystectomy planned
Reviewed Last Updated 07/17/19 @ 11:24 by Marissa M Wickham		Malnutrition
Prader-Willi syndrome None	Onset Date	Malnutrition compromising bodily

You are brought to the History & Physical document template. At the top of the screen there are options to select a different document template type if you wish; however, it is important to note that if you begin documenting and then change your document template you will lose any edits you made on the first document.

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You can toggle between preview and edit by clicking on the icon to the right. To preview, click on the paper icon,

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Prader-Willi syndrome	None		 compromising bodily

Below the template name, you will see the name of the Author and the provider who started this document. Beneath the Author's name is a carousel. These are links that jump to a specific section of the document. Click on 'Results'.

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You are now in the full edit mode of the document. In full edit mode, you can only see that section of the document; however, more fields may be available into which you can document. Click in the 'Laboratory Results' field.

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A text field appears. MEDITECH calls this a 'MEDITOR' field, short for Medical Editor. The first icon in the toolbar is an 'A' with a down arrow. This is called the Canned Text icon. Click on the 'Canned Text' icon.

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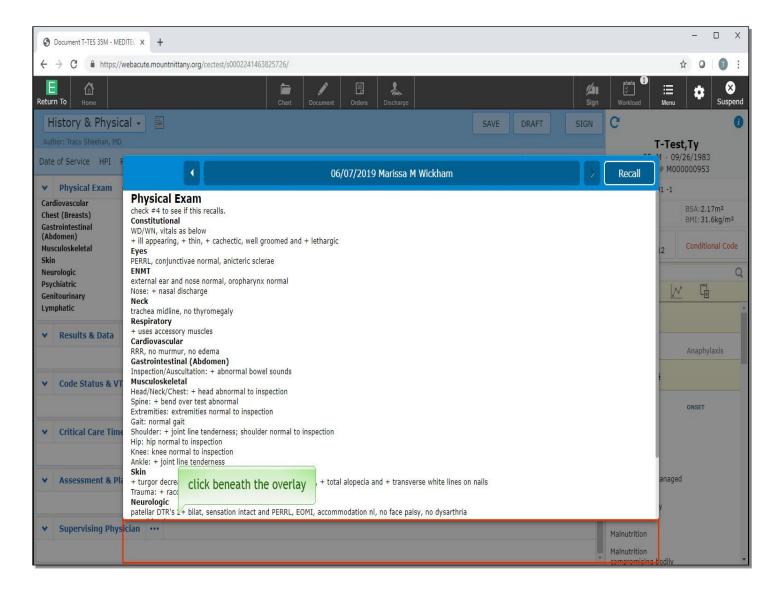
This icon can be used to bring Canned Text, Quick Text, and Formatted Data into a note. These topics are covered in another lesson. To navigate back to the flat edit mode, click the back arrow to the left of Results & Data.

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♥ Physical Exam	ADM IN, 1E E101 -1
Cardiovascular Chest (Breasts) Gastrointestinal	5ft 9in BSA:2.17m² 213lb 13.574oz BMI: 31.6kg/m²
(Abdomen) Musculoskeletal	Acc# V00000067512 Conditional Code
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	Cholecystectomy planned
♥ Supervising Physician ···	Malnutrition
	Malnutrition compromising bodily

You are returned to flat edit mode. From the flat edit mode, you'll notice that the Results & Data section does not look nearly as robust from this view, but you can see all sections of the document from this mode. You'll also notice that each header has an ellipsis to the right. Click on the ellipses to the right of Physical Exam.

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♥ Physical Exam	ADM IN, 1E E101 -1
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(Abdomen) Musculoskeletal Skin click on 'View Previous'	Acc# V00000067512 Conditional Code
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	as type 1
	Cholecystectomy planned
Supervising Physician	Malnutrition
	Malnutrition compromising bodily

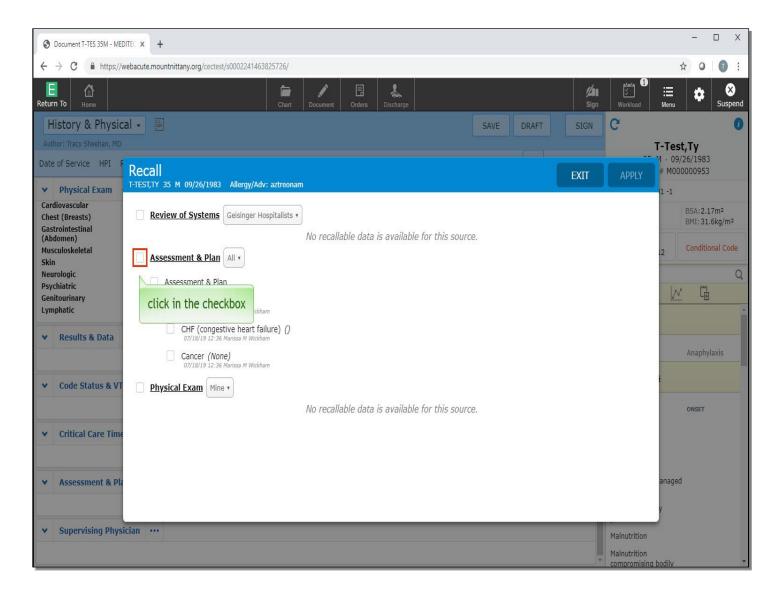
Click on 'View Previous'.



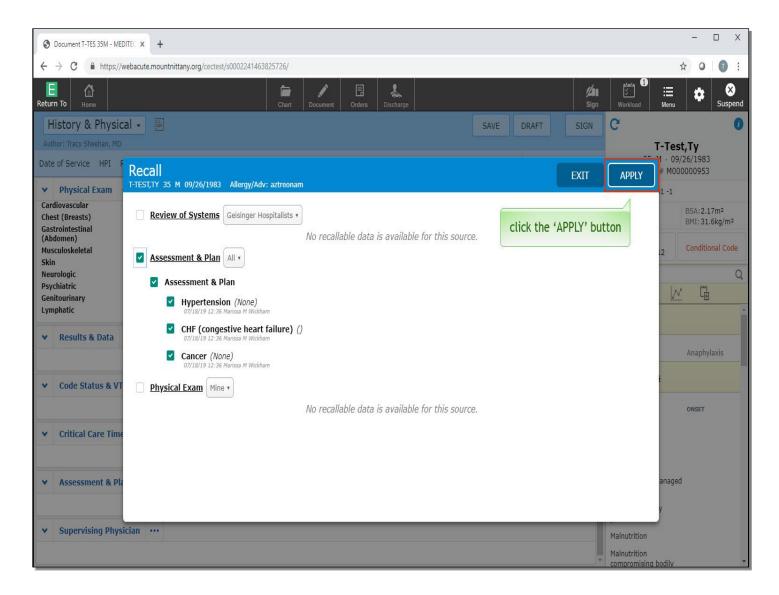
This presents you with a recall overlay where you can see what the last physical exam states. This can be helpful if you want to compare, at a glance, the results of the previous day's physical exam. The arrows will allow you to toggle back through all prior physical exams, and clicking on the Author's name will show you all the providers who have documented a physical exam on this patient. Click below the overlay to collapse it.

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E A Return To Home Chart Document Orders Discharge	workload Menu ✿ Suspend
History & Physical - SAVE DRAFT SIGN	C 0
Author: Tracy Sheehan, MD	T-Test,Ty
Date of Service HPI Pt History ROS Exam Results Code/VTE CC Time A&P Supervising Physician	35, M · 09/26/1983 MRN# M000000953
✓ Physical Exam ···	ADM IN, 1E E101 -1
Cardiovascular Chest (Breasts) Gastrointestinal	R' icon 74oz B5A:2.17m ² BMI: 31.6kg/m ²
(Abdomen) Musculoskeletal Skin	Acc# V00000067512 Conditional Code
Neurologic	Search Chart Q
Psychiatric Genitourinary	Image: A state of the state
Lymphatic	✓ <u>Allergies</u>
♥ Results & Data ···	
	aztreonam Anaphylaxis
✓ Code Status & VTE Plan ····	v Problems
	ONSET
✓ Critical Care Time ····	Cancer
	Hypertension
	Afib
✓ Assessment & Plan ··· ⊕ Problem	Diabetes 1.5, managed as type 1
	Cholecystectomy
♥ Supervising Physician ····	planned Malnutrition
	Mainutrition
	compromising bodily

Another way to recall previous information is to click on the 'R' icon in the top right corner of the document template.



This Recall overlay will only show you the last documentation - all sections of the document that can be recalled will appear. To select items to recall, select the check boxes next to those items. To include the entire assessment and plan from the previous document, click in the check box to the left of 'Assessment & Plan'.



Click the 'APPLY' button.

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Author: Tracy Sheehan, MD		T-Tes	t,Ty
Date of Service HPI Pt History ROS Exam Results Code/VTE CC Time A&P Supervising Physician	R II ¢	35, M · 09 MRN# M00	
♥ Physical Exam ···	T	ADM IN, 1E E101 -1	
Cardiovascular Chest (Breasts) Gastrointestinal		5ft 9in 213lb 13.574oz	BSA:2.17m ² BMI: 31.6kg/m ²
(Abdomen) Musculoskeletal Skin		Acc# V0000067512	Conditional Code
Neurologic		Search Chart	Q
Psychiatric Genitourinary		<u>•</u>	
Lymphatic		✓ <u>Allergies</u>	*
♥ Results & Data ····			
		aztreonam	Anaphylaxis
✓ Code Status & VTE Plan ····		v <u>Problems</u>	
			ONSET
Critical Care Time ···		Cancer	
100 Alkohertokov, 20.88 (1)		Hypertension	
		Afib	
✓ Assessment & Plan ···· ⊕ Problem		Diabetes 1.5, managed as type 1	1
Assessment & Plan Hypertension Plan		Cholecystectomy planned	
Click to Enter Plan	we will scroll down	Malnutrition	
Current Visit: Yes Problem Status	we will scrott dowin	Malnutrition	

We will scroll down to view the 'Assessment & Plan'

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Author: Tracy Sheehan, MD		T-Test	
Date of Service HPI Pt History ROS Exam Results Code/VTE CC Time A&P Supervising Physician	R III 🗘	35, M · 09/2 MRN# M000	
♥ Code Status & VTE Plan ···		ADM IN, 1E E101 -1	
✓ Critical Care Time ····	click on the gear icon		BSA:2.17m² BMI:31.6kg/m²
		Acc# V00000067512	Conditional Code
▼ Assessment & Plan ••• ⊕ Problem		Search Chart	Q
Assessment & Plan Hypertension			
Plan Click to Enter Plan		✓ <u>Allergies</u>	
Current Visit: Yes Problem Status		aztreonam	Anaphylaxis
None CHF (congestive heart failure) Plan		v Problems	
Click to Enter Plan Current Visit: Yes			ONSET
Problem Status Add to Problems		Cancer	
Cancer Plan		Hypertension	
Click to Enter Plan		Afib	
Current Visit: Yes Problem Status		Diabetes 1.5, managed as type 1	
None		Cholecystectomy	
v Supervising Physician ····		planned Malnutrition	
		Malnutrition compromising bodily	

The problems from the previous assessment are now on your document. To the right of the Recall button, you can see the 'Typicals' button which is marked with a 'T'. This will be discussed in another lesson. Click on the gear icon in the upper right corner.

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Assessment & Plan ··· (+) Problem				Search Chai		Q
Assessment & Plan Hypertension				[* <u>/</u>	
Plan Click to Enter Plan				✓ <u>Aller</u>	<u>gies</u>	1
Current Visit: Yes Problem Status None				aztreonam		Anaphylaxis
CHF (congestive heart failure) Plan				v <u>Prob</u>	lems	
Click to Enter Plan Current Visit: Yes			i			ONSET
Problem Status Add to Problems				Cancer		
Cancer Plan				Hypertensi	on	
Click to Enter Plan				Afib	-	
Current Visit: Yes Problem Status				Diabetes 1 as type 1	.5, managed	
None				Cholecyste planned	ctomy	
♥ Supervising Physician ···				Malnutritio	n	
				Malnutritio		

There are a few options that appear on this menu. If the document was started in error, you can choose the 'Delete Document' option from the menu. For now, click below the drop down to collapse it.

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History & Physical - SAVE DRAFT SIGN	C 0
Author: Tracy Sheehan, MD	T-Test,Ty
Date of Service HPI Pt History ROS Exam Results Code/VTE CC Time A&P Supervising Physician	
✓ Review of Systems ····	ADM IN, 1E E101 -1
Review of Systems	5ft 9in BSA:2.17m² 213lb 13.574oz BMI: 31.6kg/m²
Const Eyes ENMT	Acc≠ V00000067512 Conditional Code
Resp	Search Chart Q
Cardio GI	
GU	
MS Integ	✓ <u>Allergies</u>
Neuro	aztreonam Anaphylaxis
Psych En 3	
He click on 'Neuro'	✓ <u>Problems</u>
▼ Physical Exam ···	ONSET
Physical Exam	Cancer
Constitutional	Hypertension
Eyes	Afib
ENMT Neck	Diabetes 1.5, managed as type 1
Respiratory	Cholecystectomy
Cardiovascular Chest (Breasts)	planned
Gastrointestinal	Malnutrition
(Abdomen) Musculoskeletal	Malnutrition compromising bodily

Navigate to the Review of Systems. In flat edit mode, you can see the responses by clicking on the name of the system. Click on 'Neuro'.

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History & F	Physical -				SAVE DRAFT	SIGN	C 0
Author: Tracy Shee	han, MD						T-Test,Ty
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✓ Review of	Systems					•	ADM IN, 1E E101 -1
Review of Systems							5ft 9in BSA:2.17m ² 213lb 13.574oz BMI: 31.6kg/m ²
Const Eyes ENMT							Acc# V00000067512 Conditional Code
Resp Cardio							Search Chart Q
GI							
GU MS Integ							V <u>Allergies</u>
Neuro	as per Subjective / HPI		gait abnormality		unsteadiness	=	aztreonam Anaphylaxis
	falls		localized weakness		generalized weakness	=	v Problems
	paralysis	H	loss of sensation	E	tingling	=	
	numbness	=	par click on 'localized wea	kness	ck of coordination	=	ONSET
	radiating pain	H	(tremor(s)	H	abnormal movements	=	Cancer Hypertension
	restless legs	Ħ	seizure-like activity	=	dizziness		Afib
	syncope		headache(s)		abnormal speech		Diabetes 1.5, managed
		-		-			as type 1 Cholecystectomy
	behavioral changes	III) (confusion	=	(memory loss	=	planned
	problem reported	=)				Malnutrition
	Additional Comments Click to Enter Additional Comments						Malnutrition compromising bodily

Left click on 'localized weakness'.

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History & F	Physical 🖌 📗				SAVE DRAFT SIGN	C 0
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Date of Service	HPI Pt History ROS Exam Results	Code	e/VTE CC Time A&P Supervising Phys	sician	R T 🌣	35, M · 09/26/1983 MRN# M000000953
✓ Review of	Systems				•	ADM IN, 1E E101 -1
Review of Systems						5ft 9in BSA:2.17m² 213lb 13.574oz BMI: 31.6kg/m²
Const Eyes ENMT						Acc# V00000067512 Conditional Code
Resp Cardio						Search Chart Q
GI						1 N G
GU MS Integ						V Allergies
Neuro	as per Subjective / HPI	=	gait abnormality		unsteadiness	aztreonam Anaphylaxis
	falls	1	localized weakness	H	generalized weakness	v Problems
	paralysis	H	loss of sensation		tingling	
	numbness	=	paresthesia		(lact of coordination	ONSET
	radiating pain	=	(tremor(s)	-	abr RIGHT click on 'tingling'	Cancer Hypertension
	restless legs	F	seizure-like activity		(dizziness	Afib
	syncope	=	headache(s)	=	(abnormal speech	Diabetes 1.5, managed as type 1
	behavioral changes	III	confusion		memory loss	Cholecystectomy planned
	problem reported	=)			Malnutrition
	Additional Comments Click to Enter Additional Comments					Malnutrition compromising bodily

Localized weakness is now highlighted in green, denoting it as a positive finding.

To document the opposite response, RIGHT click on 'tingling'.

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History & P	hysical 🛛 📗		SAVE DRAFT	SIGN	C 0
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Date of Service	HPI Pt History ROS Exam Result	s Code/VTE CC Time A&P Supervising Ph	iysician R	T \$	35, M · 09/26/1983 MRN# M000000953
✓ Review of S	Systems			*	ADM IN, 1E E101 -1
Review of Systems					5ft 9in BSA:2.17m² 213lb 13.574oz BMI: 31.6kg/m²
Const Eyes ENMT					Acc# V00000067512 Conditional Code
Resp Cardio					Search Chart Q
GI					
GU MS Integ					Allergies
Neuro	as per Subjective / HPI	= gait abnormality	= unsteadiness	=	aztreonam Anaphylaxis
	(z=1)	Iocalized weakness	generalized weakness	=	v Problems
click on '	Neuro'	\equiv loss of sensation	= tingling		
	(numbness	= paresthesia	■ lack of coordination	=	ONSET
	radiating pai you will notice	that RIGHT clicking both highlights	it in green rmal movements		Cancer Hypertension
	(restless legs	and puts a line through it	ness		Afib
	syncope)(headache(s)	=)(abnormal speech		Diabetes 1.5, managed
	<u>(</u>				as type 1 Cholecystectomy
	behavioral changes		memory loss		planned
	(problem reported Additional Comments				Malnutrition
	Click to Enter Additional Comments				Malnutrition compromising bodily

You'll notice that RIGHT clicking both highlights it in green and puts a line through it.

To collapse the response buttons, click on 'Neuro' again.

Occument T-TES 35M - MEDITEC × +			- 🗆 X
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E A Return To Home Chart Document Orders Discharge	/ Sign	Workload Menu	Suspend
History & Physical - SAVE DRAFT S	IGN	C	0
Author: Tracy Sheehan, MD		T-Tes	t,Ty
Date of Service HPI Pt History ROS Exam Results Code/VTE CC Time A&P Supervising Physician	\$	35, M · 09, MRN# M00	/26/1983
• Review of Systems •••	^	ADM IN, 1E E101 -1	
Review of Systems		5ft 9in 213lb 13.574oz	BSA:2.17m ² BMI: 31.6kg/m ²
Const Eyes ENMT		Acc# V0000067512	Conditional Code
Resp		Search Chart	Q
Cardio GI			
GU			A
MS Integ		✓ <u>Allergies</u>	
Neuro + localized weakness; no tingling Psych		aztreonam	Anaphylaxis
Endo			
Heme-Lymph Allergic/Imm			
			ONSET
Physical Exam T		Cancer	
Physica Exam		Hypertension	
Constit Eyes Click the 'Physical Exam' header		Afib	
ENMT		Diabetes 1.5, managed	ł
Neck Respiratory		as type 1	
Cardiovascular		Cholecystectomy planned	
Chest (Breasts) Gastrointestinal		Malnutrition	
(Abdomen)		Malnutrition	
Musculoskeletal	•	compromising hodily	*

The responses now display as '+ localized weakness' and 'no tingling'. The Physical Exam section functions in the same way. To review the full edit mode of this section, click the 'Physical Exam' header.

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History & Physical - SAVE DRAFT SIGN	C 0
Author: Tracy Sheehan, MD Date of Service HPI Pt History ROS Exam Results Code/VTE CC Time A&P Supervising Physician R T <	T-Test,Ty 35, M · 09/26/1983 MRN# M00000953
← Physical Exam ··· T···	ADM IN, 1E E101 -1
Physical Physical Exam Free Text Exam Click to Enter Physical Exam Free Text	5ft 9in BSA:2.17m ² 213lb 13.574oz BMI: 31.6kg/m ²
Constitutio nal	Acc# V00000067512 Conditional Code
Eyes	Search Chart Q
ENMT	<u> </u>
Neck	✓ <u>Allergies</u>
Respiratory	aztreonam Anaphylaxis
Cardiovasc ular	v <u>Problems</u>
Chest	ONSET
(Bre Gast click on 'Musculoskeletal'	Cancer
tinal	Hypertension
(Abdomen)	Afib
Musculoske letal	Diabetes 1.5, managed as type 1
Skin	Cholecystectomy planned
Neurologic	Malnutrition
Danishistat	Malnutrition compromising bodily

This brings you into full edit mode. One of the benefits of entering full edit mode, particularly for the Physical Exam, is the use of tailored documentation. Tailored documentation allows the most common responses to be displayed, while other, less common responses can be viewed with one click. To see an example of tailored documentation, click on 'Musculoskeletal'.

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E AA Return To Home Chart Document Orders Discharge	Workload Menu
History & Physical - SAVE DRAFT SIGN	C 0
Author: Tracy Sheehan, MD	T-Test,Ty
Date of Service HPI Pt History ROS Exam Results Code/VTE CC Time A&P Supervising Physician	35, M · 09/26/1983 MRN# M000000953
← Physical Exam ···	ADM IN, 1E E101 -1
Physical Exam Common Responses (All) (All)	5ft 9in BSA:2.17m² 213lb 13.574oz BMI: 31.6kg/m²
Constitutio nal no cyanosis or clubbing, extremities motor strength 5/5 = head abnormal to inspective the 'Show More' button	Acc# V00000067512 Conditional Code
Eyes atraumatic = (limited ROM of neck =) neck supple = (inspection of chest wa	Search Chart Q
ENMT palpation of chest wall abnormal = (limited cervical ROM =) (limited thoraco-lumbar ROM =	
extremities normal to inspection =) (limited ROM of extremities =) (joint enlargement =) (strength 5/5 throughout =)	• <u>Allergies</u>
Neck strength abnormal muscle tone abnormal cyanosis cyanosis cyanosis petechiae	
Respiratory gait normal	aztreonam Anaphylaxis
Cardiovasc Additional Comments	v <u>Problems</u>
ular Click to Enter Additional Comments Chest	ONSET
(Breasts)	Cancer
Gastrointes tinal	Hypertension
(Abdomen)	Afib
Musculoske	Diabetes 1.5, managed
letal	as type 1
Skin	Cholecystectomy planned
Neurologic	Malnutrition
V V	Malnutrition compromising bodily

A rather short list of responses display, as well as 'All' positive and 'All' negative buttons for these Common Responses. While the 'All' buttons can be used for efficiency, it is important to edit them as there can be contradicting documentation if all are left as is. Notice the 'Show More' button in the top right of the screen. Click the 'Show More' button.

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Author: Tracy Sh	eehan, MD						T-Test,Ty
Date of Service	HPI Pt History ROS Exam Results	Cod	e/VTE CC Time A&P Supervising Phys	sician	R T	\$	35, M · 09/26/1983 MRN# M000000953
🔶 Physical	Exam ····					Ţ	ADM IN, 1E E101 -1
Physical	A.				= Show	Less	5ft 9in BSA:2.17m² 213lb 13.574oz BMI: 31.6kg/m²
Exam Constitutio	no cyanosis or clubbing, extremities	E.		_	/		Arc#
nal	motor strength 5/5 Head/Neck/Chest				click the 'Show Less' button	- 1	V00000067512 Conditional Code
Eyes	head abnormal to inspection	=	normocephalic		atraumatic		Search Chart Q
ENMT	limited ROM of neck	F	neck supple		inspection of chest wall abnormal		
N. I		F		+	<u></u>	\mathbf{H}	V <u>Allergies</u>
Neck	palpation of chest wall abnormal		palpable skull fracture		occipital foramen tenderness		
Respiratory	scalp tenderness		chest wall crepitus	=	chest tenderness		aztreonam Anaphylaxis
Cardiovasc	localized rib tenderness	=)				v <u>Problems</u>
ular	Spine	_		_			
Chest (Breasts)	(limited cervical ROM	=	limited thoraco-lumbar ROM	=	normal cervical lordosis		ONSET
Gastrointes	loss of normal cervical lordosis		pain with cervical ROM		cervical spinal tenderness		Cancer
tinal (Abdomen)	cervical muscular tenderness	=	cervical spasm	=	step off deformity	=	Hypertension
Musculoske	cervical collar present		Lhermitte's sign positive	=	thoracic spine normal to inspection		Diabetes 1.5, managed
letal	lumbar spine normal to inspection	=	kyphosis	=	scoliosis		as type 1
Skin	pain with thoraco-lumbar ROM	H	thoracic spinal tenderness		lumbar spinal tenderness		Cholecystectomy planned
Neurologic		F		+		\mathbb{H}	Malnutrition
Barrah != 4! =	paraspinal tenderness	E	thoraco-lumbar mass		straight leg raise positive	Ę,	Malnutrition compromising bodily

Here you can see all available responses. To revert to the common responses only, click the 'Show Less' button.

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History & Physical - SAVE DRAFT SIGN	C 0
Author: Tracy Sheehan, MD Date of Service HPI Pt History ROS Exam Results Code/VTE CC Time A&P Supervising Physician R T ***	T-Test,Ty 35, M · 09/26/1983 MRN# M000000953
Hysical Exam ···	ADM IN, 1E E101 -1
Physical E Show More	5ft 9in BSA:2.17m² 213lb 13.574oz BMI: 31.6kg/m²
C click the arrow osis or clubbing, extremities motor strength 5/5 = head abnormal to inspection = normocephalic =	Acc# V00000067512 Conditional Code
Eyes atraumatic = (limited ROM of neck =) (neck supple =) (inspection of chest wall abnormal =)	Search Chart Q
ENMT palpation of chest wall abnormal = (limited cervical ROM = (limited thoraco-lumbar ROM =	x (1)
Neck extremities normal to inspection = (limited ROM of extremities =) joint enlargement = (strength 5/5 throughout =)	✓ <u>Allergies</u>
Respiratory (strength abnormal =) (muscle tone abnormal =) (muscle atrophy =) (cyanosis =) (clubbing =) (petechiae =) (petec	aztreonam Anaphylaxis
Cardiovasc Additional Comments	v <u>Problems</u>
Click to Enter Additional Comments	ONSET
(Breasts) Gastrointes	Cancer
tinal	Hypertension
(Abdomen)	Afib
Musculoske letal	Diabetes 1.5, managed as type 1
Skin	Cholecystectomy planned
Neurologic	Malnutrition
Darrichtetete	Malnutrition compromising bodily

To return to flat edit mode, click the arrow to the left of 'Physical Exam'.

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Author: Tracy Sheehan, MD Date of Service HPI Pt History ROS Exam Results Code/VTE CC Time A&P Supervising Physician R T ···	T-Test,Ty 35, M · 09/26/1983 MRN# M000000953
✔Physical ExamT …	ADM IN, 1E E101 -1
Physical Exam Constitutional	5ft 9in BSA:2.17m² 213lb 13.574oz BMI: 31.6kg/m²
Eyes ENMT	Acc# V00000067512 Conditional Code
Neck Respiratory	Search Chart Q
Cardiovascular Chest (Breasts)	• <u>/</u>
Gastrointestinal (Abdomen)	V Allergies
Musculoskeletal Skin Ne "rologic	aztreonam Anaphylaxis
Ge click on 'Musculoskeletal'	Problems
V Results & Data ····	ONSET
	Cancer
	Hypertension Afib
Code Status & VTE Plan ···	Diabetes 1.5, managed as type 1
✓ Critical Care Time ···	Cholecystectomy planned
	Malnutrition
According to Dian (A) Broblem	Malnutrition compromising bodily

Click on 'Musculoskeletal'.

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Date of Service I	HPI Pt History ROS Exam Results	Code	e/VTE CC Time A&P Supervising Ph	nysician	RT	\$	35, M · 09/26/1983 MRN# M000000953
♥ Physical Ex	am ···					T *	ADM IN, 1E E101 -1
Physical Exam Constitutional							5ft 9in BSA:2.17m² 213lb 13.574oz BMI: 31.6kg/m²
Eyes ENMT							Acc# V00000067512 Conditional Code
Neck Respiratory							Search Chart Q
Cardiovascular Chest (Breasts)							
Gastrointestinal (Abdomen)							✓ <u>Allergies</u>
Musculoskeletal	no cyanosis or clubbing,	=					aztreonam Anaphylaxis
click on	'Gastrointestinal (Abdominal)'	Ľ					
	Cileau abriormar to inspection		normocephalic	E	atraumatic		Problems
	limited ROM of neck	=	neck supple	I	inspection of chest wall abnormal		ONSET
	palpation of chest wall abnormal	H	palpable skull fracture	H.	occipital foramen tenderness		Cancer
	scalp tenderness	=	chest wall crepitus		chest tenderness		Hypertension
	localized rib tenderness	III)				Diabetes 1.5, managed
	Spine						as type 1
	limited cervical ROM	-	(limited thoraco-lumbar ROM	=	(normal cervical lordosis		Cholecystectomy planned
	loss of normal cervical lordosis	=	pain with cervical ROM	II.	cervical spinal tenderness		Malnutrition
	cervical muscular tenderness	Ht	cervical spasm	H.	step off deformity		Malnutrition compromising bodily

From the flat edit mode, you do not have the option to see only the Common Responses; rather you will see all responses associated with that system. Click on 'Gastrointestinal'.

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Ne CLICK ON Re	'Physical Exam'						Search Chart	Q
Cardiovascular Chest (Breasts)								
Gastrointestinal (Abdomen)	normal bowel sounds, soft, nontender, no hepatosplenomegaly						V <u>Allergies</u>	
	Inspection/Auscultation				~		aztreonam	Anaphylaxis
	normal to inspection	=	distended	=	bowel sounds normal			
	abdominal wall ecchymosis	III.	edema	=	significant pannus		• Problems	
	scaphoid	-	visible herniation	=	visible pulsation			ONSET
	visible peristalsis	=	surgical scar	=	surgical incision		Cancer	
	surgical drain present	I	caput medusae present	=	Kehr's sign positive		Hypertension	
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	hypoactive bowel sounds)		<u></u>		as type 1	
	Percussion/Palpation		/				Cholecystectomy planned	
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This collapsed the Musculoskeletal section and opened the Gastrointestinal section. Now, click on 'Physical Exam' in this section.

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✓ Code Status & VTE Plan ···	Diabetes 1.5, managed as type 1
	Cholecystectomy planned
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This provides you with a free text box where you can type or dictate your Physical Exam. If you need to step away from the documentation or navigate to another patient's chart, you can do so at any time. The document auto saves at regular intervals, but it is good practice to save your document prior to leaving this screen. To do so, click the 'Save' button.

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This takes you out of that document and returns you to the screen where you initially selected this document. You can see that since you've opened and saved the document, it is under the top 'Select Document' header with a 'Pending' status. To return to this document, click on the 'Physical &History' card.

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You are returned to the document so you can finish your documentation. When completed click the 'Sign' button.

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The 'Submit' overlay displays. If you need a co-signer added to your document, you would click the 'Other...' button under Signers. For now, click the 'Sign' button.

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Other elements in documentation, such as the Past Medical, Surgical, and Family History, the Assessment & Plan, and Coding & Departure are covered in other lessons.

This concludes the lesson on Documentation.

In this course you learned:

- How to create a document
- The difference between flat and full edit mode
- The various tools included in the Documentation Template System
- How to enter the Review of Systems and Physical Exam
- How to save, exit, and return to your document
- How to sign a document

MEDITECH best practice guidelines have been integrated into this lesson.

Please refer to your facility-specific workflows for process questions not covered in this course.